

The background of the cover is a solid dark red color. A large, white, stylized outline of the Simpson University crest is visible. The crest features a pointed top with a scalloped edge, a vertical line on the right side, and a large, flowing 'S' shape at the bottom. The text is centered within the upper portion of the crest.

SIMPSON UNIVERSITY
Traditional Undergraduate Handbook
2021-2022



SIMPSON

UNIVERSITY

Traditional Undergraduate Handbook
2021-22

2211 College View Drive
Redding, CA 96003
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www.simpsonu.edu

This handbook is subject to change. Simpson University (SU) reserves the right to make changes to its provisions at any time, and students are expected to keep current with any such change. SU will send an email notice to students when changes are made to this handbook. This document is located on the University website and changes will be published there (www.simpsonu.edu/handbook). The TUG Student Handbook is published yearly. All students are subject to the most recent edition of the handbook.

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INTRODUCTION

Welcome to Simpson! You are officially a Red Hawk! You have made a great choice in selecting Simpson University, a Christian, residential, liberal arts university. Simpson University is a great place to learn and grow in your academic career, spiritual life, athletic pursuits, and in your relationships with others. Simpson is a close-knit community dedicated to student success. You will be known by our faculty and staff. You will be served well by student services, and you are welcome to join in our campus life. This handbook outlines the general expectations for students and helps students orient to our campus and the services available to them.

Simpson University Mission Statement

Simpson University is a Christ-centered learning community committed to developing each student in mind, faith and character for a lifetime of meaningful work and service in a constantly changing world.

The Simpson Way

To help us with our desire to become the people God wants us to become, these three simple statements (with brief explanations) help set the agenda for campus life at Simpson:

Christ: My Focus

I will seek to bring honor to His name by my words, deeds, and study.

Character: My Priority

I will ask what effect my choices will have on the development of a Christ-like character in my life.

Community: My Responsibility

I will work to build healthy relationships with my local and extended community and to encourage others to do the same.

Most of the issues discussed and all the guidelines presented are areas of your life at Simpson in which you can choose to make Christ your focus, character your priority, and community your responsibility. The guidelines in this handbook have been developed with input from students, staff, faculty and the administration. While not everyone will agree on every item, the contents of this Traditional Undergraduate Handbook are what we believe is necessary to achieve our Institutional Learning Outcomes, support our Core Values and live out The Simpson Way.

WELCOME: WHAT SIMPSON IS ABOUT

Preface

Summarized by our tagline (Challenge Your Mind, Ignite Your Heart, Change Your World), Simpson University recognizes the distinction between biblical principles (which are applicable to all Christians and members of our community), the law of the land (which is applicable to all citizens), and the guidelines, policies and standards of the University (which are applicable to all those who voluntarily become part of the Simpson University community).

As a student at Simpson, you are expected to apply biblical principles to your life, always responding to life's choices with wisdom and discernment. As a citizen, you are expected to always live by the law of the land. By becoming a member of the Simpson community, you have agreed to abide by the standards of the University. As explained in this handbook, we hold you responsible for your choices and your conduct. Any student found to have committed or to have attempted to commit misconduct as outlined in this handbook is subject to the

disciplinary sanctions outlined in the Redemptive Disciplinary Procedures/Processes section. As a Simpson student, you represent yourself, your family, your home church, the University, and ultimately the Lord Jesus Christ in everything you do, whether on campus, in the Redding community, or at home. Therefore, you are expected to always conduct yourself in a manner consistent with biblical principles and Simpson University standards.

One implication of these principles of leadership, reputation, conduct expectations, personal growth and balancing freedom and responsibility is that there may be some activities which the University discourages students from engaging in, but does not discipline (except in cases where involvement in those activities includes a violation of the community standards listed in the Community Standards and Proscribed Conduct section of this handbook).

For example, the University discourages participation in activities that include online gambling and any other form of addictive gambling, patronage of or employment at establishments whose primary business is gambling or serving alcohol and attendance at morally offensive events. In such instances, students are expected to use their Christian judgment in determining whether participation would place them in a spiritually precarious position or cause another person to violate their personal standards.

At all times, you are expected to use wisdom and good judgment. The Simpson Way is more than a Student Development motto; it is a guide to living a God-honoring life. If you are in a student leadership, athletic and/or ministry position, you will be held to a higher accountability standard, which will be described in the position's job description.

Oversight

Simpson University's Student Accountability Codes (guidelines, policies and standards) as contained in this Traditional Undergraduate Student Handbook apply to all traditional undergraduate students during any term dates as listed on the Academic Calendar for which they are registered and at any time of the year while they are on campus, living on campus and at any time of the year when they are engaged in off-campus activities that represent the University (such as being a member of a sports team, mission team, musical group, drama group, student leader, etc.). These Student Accountability Codes shall also apply to all traditional undergraduate students at university-sponsored activities and to any conduct at other locations that adversely affects the University community.

In addition, the University reserves the right to initiate disciplinary action with any traditional undergraduate student who violates biblical standards (E.G., drunkenness, sexual misconduct) or civil law (these violations would also be violations of the Student Accountability Codes) between the date of their acceptance to Simpson University and the completion of their graduation from Simpson University, even though conduct may occur before classes begin or after classes end.

It is the responsibility of all students to know and abide by the contents of this Traditional Undergraduate Handbook, even if he or she may not agree with everything that is outlined here. This respect protects the experience of campus life and the environment for learning of fellow students. However, please know that this handbook is subject to change by Simpson University without notice and that its contents are not to be relied on as contractual promises.

Conflict/Confrontation & Matthew 18

All members of the Simpson University community are expected to take responsibility for their personal spiritual, intellectual and social development as well as take ownership of the corporate spiritual and social

environment at Simpson University. Matthew 18:15-16 provides a suggested two-step biblical model for dealing with issues related to disagreements, conflicts, and/or confrontations, except with issues that involve jeopardizing personal physical safety:

Step 1: Talk directly with the person with whom you have an issue.

Step 2: Talk with the person with whom you have an issue with a neutral third party (E.G. Resident Assistant, Residence Life Staff, etc.) present.

If the offense is a violation of Student Code, the confronting student is encouraged to accompany the offending party to self-report the behavior to the Office of Student Development.

Offending students who are involved in the use of the Matthew 18 model may still be subject to the University's disciplinary processes. In particularly harmful or egregious situations, it may be inadvisable to use the Matthew 18 model; in those cases, please see a member of the Student Development staff.

It is important for students to note that it is not likely that Christ intended for believers to confront others constantly for minor offenses, nor is that the intention of the Simpson University administration. The goal of this policy is a humble and caring willingness to confront each other gently when appropriate. Ephesians' emphasis (chapter 4) on speaking the truth in love should guide us: do we speak the truth to truly help and build up another, or do we do this to simply get something off our chest, or even to harm another? Sometimes love will be silent, other times it will confront—but always with the motive of genuinely helping. This is to be done with a spirit of humility and grace, recognizing that each one of us is in need of God's grace (1 Corinthians 10:13; Galatians 6:1).

GRIEVANCE PROCEDURES

How we respond to, and handle, grievances will reflect our application of The Simpson Way commitments of Christ: My Focus and Character: My Priority.

Non-Academic Grievance

When a student believes that the University has not followed its own non-academic policies and procedures, or there has been improper behavior by a member of the University community, and some adjustment in the outcome of the situation is sought, the following procedure should be followed:

1. The student is encouraged to discuss the issue directly with the person(s) concerned prior to initiating any other action. If a student is hesitant to meet with the person(s) involved, he/she may:
 - a. Ask another person to go along as a support to meet with the staff or faculty member.
 - b. File a written complaint with the staff or faculty member's immediate supervisor (see Step 2 below). This step should only be used when the student has good cause not to meet with the staff or faculty member, such as when he/she fears retaliation.
2. After the personal conference with the staff or faculty member, if the student believes the issue is not resolved, he/she may file a written complaint with the staff or faculty member's immediate supervisor.
 - a. The supervisor shall meet with the student within one week to attempt to resolve the issue.

- b. If the issue is not resolved, the supervisor shall bring together the parties within one week and attempt to mediate a resolution.
3. If the student remains unsatisfied following the mediation, he/she may file a written complaint with the administrator of the area in which the staff or faculty member works. This must be filed within one week of the mediation meeting.
 - a. The administrator shall appoint and chair a panel to arbitrate the unresolved issues between the parties.
 - b. The hearing shall be held within two weeks of the receipt of the written complaint.
4. After following the above process, the student has the final option to ask the president, in writing, to review the decision of the arbitration.

Students who bypass any of the steps of this procedure will be directed back to the appropriate step. Students who choose not to follow this procedure should understand that their grievance might remain unaddressed.

****If your complaint or grievance was not resolved using the above grievance process, you are referred to the STUDENT COMPLAINT PROCESS NOTICE below.*

Sexual Harassment/Discrimination Grievance Procedure: Faculty/Staff to Student or Student to Student or Student to Faculty/Staff:

Simpson University is committed to providing a work and learning environment that is free of harassment and discrimination. In keeping with this commitment, federal and state laws, and in conjunction with biblical standards, Simpson University will not tolerate harassment or discrimination. Harassment or discrimination regarding race, color, sex (including gender), national origin, marital status, age or disability is a direct violation of state and federal law, Simpson University policy and will not be tolerated.

Sexual harassment in any of the above-mentioned areas is prohibited. Sexual harassment includes but is not limited to any of the following:

- The conduct has either the purpose or effect of “substantially interfering” with person’s education or employment.
- The conduct creates an “intimidating, hostile or offensive” environment.
- Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments.
- Visual displays such as derogatory and/or sexually oriented posters, photography, cartoons, drawings or gestures.
- Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race or any other protected basis.
- Threats and demands to submit to sexual requests as a condition of continued employment, grades or favors, or to avoid some other loss, and offers of employment benefits in return for sexual favors.
- Retaliation for having reported or threatened to report harassment.

If you believe you are being or have been harassed or discriminated against in any way by anyone on our campus, please make a timely report of the facts of the incident or incidents to a trusted Simpson University

staff or faculty member, or your supervisor, area administrator, the director of Human Resources, or the Title IX Coordinator.

The Title IX Coordinator, upon receiving the report, will review the information and may initiate an immediate investigation of the complaint as well as taking appropriate preventative and/or corrective action. Simpson University encourages the reporting of any incidents of harassment or discrimination immediately so that complaints can be quickly, equitably and fairly resolved.

Every effort will be made to treat the reporting person's identity with appropriate regard for confidentiality.

Reports of harassment or discrimination made in bad faith may result in disciplinary action. Retaliation for making a good faith complaint or bringing such conduct to the attention of the proper person, or for participating in any investigation, proceeding, or hearing will not be tolerated. If you believe you are being or have been retaliated against for making a complaint, please contact the Title IX Coordinator so that an immediate investigation can be conducted. Violation of this policy may result in disciplinary action, up to and including termination.

****If your complaint or grievance was not resolved using the above grievance process, you are referred to the STUDENT COMPLAINT PROCESS NOTICE below.*

ADA/Disability Services Grievance

Copies of grievance procedures as they relate to the Americans with Disabilities Act and/or disability or other services offered by the Student Success Center can be found in the Student Success Center and the University Catalog.

****If your complaint or grievance was not resolved using the above grievance process, you are referred to the STUDENT COMPLAINT PROCESS NOTICE below.*

Student Complaint Process Notice

Compliant with HEA Title IV, CFR 34, Sections 600.9 (a) (1) and 668.43 (b) Simpson University takes very seriously complaints and concerns regarding the institution. All complaints should be first addressed at the campus level. Most complaints should be able to be resolved at the campus level. If you are a Simpson University student and you have a complaint regarding Simpson University, please refer to the Simpson University catalog and/or your appropriate student handbook for information about the campus level complaint process that you should follow. If you are unable to determine the process that you should follow, you may present your complaint to:

Campus Student Ombudsman: Registrar
Email: registrar@simpsonu.edu
Phone: 530-226-4111

This contact will provide you with a written explanation of the campus process for addressing your complaint(s) and answer any questions you may have to assure you a fair process.

If your complaint is about the institution's compliance with academic program quality or accrediting standards and after exhausting all the steps outlined in the Simpson University catalog and/or student handbooks and/or in the written material given to you by the Campus Student Ombudsman, you may contact:

The Western Association of Schools and Colleges (WASC) WASC Senior College and University Commission (WSCUC) at <http://www.wascsenior.org/comments>. WSCUC is the academic accrediting body for Simpson University.

An individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The bureau may be contacted at 2535 Capitol Oaks Drive, Ste. 400, Sacramento, CA 95833, <http://www.bppe.ca.gov>, phone: 916-431-6924 or fax: 916-263-1897.

Most complaints made to media outlets or public figures, including members of the California legislature, Congress, the Governor, or individual Trustees of Simpson University are referred to the University President's Office. Nothing in this disclosure limits any right that you may have to seek civil or criminal legal action to resolve your complaints.

Simpson University has provided this disclosure to you in compliance with the requirements of the Higher Education Act of 1965, as amended, as regulated in CFR 34, Sections 600.9 (b) (3) and 668.43(b). If anything in this disclosure is out of date, please notify:

Campus Student Ombudsman: Registrar
Email: registrar@simpsonu.edu
Phone: 530-226-4111

If a distance education student who lives outside the state of California believes that the University's internal procedures have not adequately or without undue burden addressed concerns identified under the Program Integrity Rule, the following link and contact information for each state is provided:

Student Complaint Information by State and Agency (PDF)
<https://www.walsh.edu/uploads/complaint-process-by-state-2018.pdf>
** This disclosure was last revised on April 2021.*

STUDENT DEVELOPMENT

The Student Development Office enhances student life by offering spiritual formation, leadership development, experiential education opportunities, support services and a variety of extracurricular and social activities designed to complement students' classroom education. Student Development seeks to foster a community characterized by the following values:

- **Student Voice:** Listen to what students have to say; while we may not always agree, we can learn from each other.
- **Student Participation:** Give students every opportunity to participate in the life of Simpson in as many ways and on as many levels of campus life as possible.
- **Student Initiative:** Take note of what students would like to try for the glory of God, and then support them.
- **Student Responsibility:** Give students responsibility; expect students to be responsible.

The Office of Student Development oversees many of the areas that directly affect student life. The departments below are included in Student Development and report to the Dean of Students:

1. Student Success Center: Academic Success Center (American Disabilities Act assistance/compliance, tutoring and academic coaching). Career Services. TRIO Student Support

Services. Personal Counseling Services (Dunamis Wellness). Bass Fishing Team. Veteran Success Center.

2. Campus Life: Residence Life (housing operations, student accountability, and Staff/Faculty in Residence (FIR). Student Engagement: clubs, activities, commuter services, ASBSU student government, and multicultural services. Spiritual Formation: chapel, prayer groups, community service, short term mission trips, community groups, Bible studies and International Worker in Residence (IWIR).

The Office of Student Development, which includes Campus Life and the office of the Dean of Students/Title IX Coordinator, is located on the second floor of the Owen Center (Suite 206). The Student Development departments that make up Student Services are located on the second floor of the Grubbs Learning Center.

Student Development Staff

Crawford, Kirstin: *Career Services and Campus Life Coordinator*
kcrawford@simpsonu.edu; 530-224-5600, EXT - 2743

Endraske, Mark: *Dean of Students and Title IX Coordinator*
mendraske@simpsonu.edu; 530-226-4108, EXT - 2108

Geiszler, Michelle: *Assistant Dean (Women)*
mgeiszler@simpsonu.edu; 530-226-4743, EXT - 2743

Howell, Brian: *Assistant Dean (Men)*
bhowell@simpsonu.edu; 530-226-4526, EXT - 2526

Hurtado, Angie: *Assistant Director of TRIO Student Support Services and Staff in Residence*
ahurtado@simpsonu.edu; 530-226-4868, EXT - 2868

Jobson, Sarah: *Associate Dean of Campus Life*
sjobson@simpsonu.edu; 530-226-4107, EXT - 2107

Mabee, Sarah: *Administrative Assistant for Student Development and Missions Coordinator*
smabee@simpsonu.edu; 530-226-4177, EXT - 2177

Obilana, Keith: *Director of TRIO Student Support Services*
kobilana@simpsonu.edu; 530-226-4958, EXT - 2958

Slosted, Norm: *Director of Spiritual Formation*
nslosted@simpsonu.edu; 530-226-4525, EXT - 2525

Smith, Samantha: *Academic Support Specialist*
smsmith@simpsonu.edu; 530-226-4701, EXT - 2701

Thiemann, Alex: *Associate Dean of Student Services and Bass Fishing Coach*
athiemann@simpsonu.edu; 530-226-4

Tuggle, Andrew: *Director of Veteran Success Center*
atuggle@simpsonu.edu; 530-226-4140, EXT – 2140

ON CAMPUS: PLACES AND SPACES

Bookstore

The University partners with eCampus to provide our bookstore functions including shopping for textbooks, selling textbooks, and keeping digital textbooks organized. For more information visit their website:

<http://www.simpsonu.ecampus.com/>.

The Bean Scene

Our coffee shop offers a relaxed atmosphere. Beverages include coffee, blended coffee, nitro cold brew, kombucha, iced coffee, juice, soda, and hot chocolate. Food choices range from salads and sandwiches to baked goods and desserts. The Bean Scene is a perfect place to hang out between classes and to study.

Student Union

Located on the first floor of the Owen Center, the Student Union is provided for the use of Simpson students. This comfortable room is equipped with tables for studying, furniture for relaxing, conference rooms for meetings, and event space for activities and presentations. The Student Union is connected to the Coffee Shop and houses the student government office.

The Climbing Wall

The Climbing Wall is located behind the Emeriti Dining Center, near the softball field. It is for the use of Simpson students, faculty, staff, or trustees and guests. A member of the Simpson University community, who is physically present with them, must host all guests. Authorized and trained personnel of Simpson University must be present to belay, provide instructions and perform rescues on the wall. Climbers must complete a waiver and receive instructions from on-site authorized Climbing Wall personnel prior to climbing on the wall. Those age 17 and under will need a parent/guardian signature for the waiver.

The Climbing Wall is equipped with harnesses, helmets, and shoes. Only authorized personnel are permitted to belay and operate the wall during scheduled hours of operation. No one is permitted to utilize the wall outside of the hours of operation and in the absence of authorized personnel. The Climbing Wall dress code includes wearing a climbing helmet, an appropriate harness, tennis or street shoe (no flip flop-type footwear), shirts and shorts or pants.

Emeriti Dining Center

All residential students must choose one of two meal plans offered by the University, which provide either 5 or 7 days of meals per week and a set amount of Red Hawk Dollars. Exemptions to this requirement are handled on a case- by-case basis through the Student Success Center.

The following policies are in effect for the use of the Dining Center and the administration of the meal plans:

- Students are only allowed in the Dining Center if they have presented their meal card to the cashier.

- Meal plans are selected by the student during the housing process each semester and are set for the entire semester.
- If a student is ill, injured or quarantined, he/she can contact his/her Resident Assistant, roommate and/or friend regarding the need for a meal pick-up. This delegate should contact a dining center employee who will provide to-go containers for the resident.
- Please note that footwear must be always worn in the Dining Center.
- Meal plans are counted on a weekly basis.
- Meals may not be accumulated from week to week. Meals not used within a given week are forfeited.
- All students must enter by the main entrance of the Dining Center only. All other doors are for exiting only.
- Food is not to be taken out of the dining hall.
- Student meals are not to be used for other people.
- Red Hawk Dollars may be used to purchase meals for others.

Grant Student Life Center (Gym)

Recreational facilities at the Grant Student Life Center are for the use of students, faculty, staff, or trustees and their guests. All visitors must be hosted by a member of the Simpson University community who is physically present with them during their use of the facility. All visitors must abide by the Simpson University community guidelines or risk forfeiture of the privilege to come on campus. Reservations must be made through Conference Services in advance of any planned activity.

Pond

Students are prohibited from swimming in the pond. Exceptions may be made by Student Development for University events. Catch-and-release fishing is permitted for members of the Simpson community. Harming of wildlife near the pond or anywhere on campus is prohibited. Some activities surrounding the pond may be planned with the approval of Campus Operations.

Prayer Chapel

The Prayer Chapel, located in the Emeriti Dining Center, is a location for all members of the Simpson Community and guests to commune with the Lord. This intimate chapel is designed for individual prayer, small group prayer, worship, and spiritual formation gatherings. The prayer chapel is open 24 hours a day, with access granted by Campus Safety between midnight and 6 a.m. Scheduling of this space may be done on a limited basis through the Office of Spiritual Formation.

Simpson University Library

The Start-Kilgour Memorial Library provides an extensive collection of books, journals, and audio/visual materials to support research and classroom needs. Services provided include instruction, reference, interlibrary loan and class material availability.

The online library contains hundreds of thousands of journal titles representing millions of articles, tens of thousands of streaming videos, and hundreds of thousands streaming music titles. It also contains searching tools, guides, policies, library hours, contact forms and general information.

The physical library is centrally located in the Grubbs Learning Center and occupies much of the first and second floors. It houses about 10,000 volumes, group and individual study areas, reservation rooms, public use computers with internet access and Microsoft Office applications, Wi-Fi access, printers, photocopiers, scanners, and fax machines. Students can print using Red Hawk Bucks or per individual job at the circulation desk.

Those who need help locating resources or creating research strategies should ask a librarian for assistance. For a more comprehensive and printable introduction to the library, refer to the online guide, Introduction to the Library.

Website and Contact

Library Website: simpsonulibrary.org

Email: library@simpsonu.edu

Phone: (530) 226-4117

Weight Room

The weight room, located in the Grant Student Life Center, is for the use of Simpson students, faculty, staff, or trustees and their guests. All visitors must be hosted by a member of the Simpson University community who is physically present with them during their use of the equipment. The weight room is equipped with weight machines and free weights. Weight Training classes and athletic teams have preference in scheduling.

Weight room dress code includes wearing tennis or street shoes (no open-toe footwear), shirts and shorts or pants. Due to the multi-use nature of the building, music is recommended to be listened to with the use of personal headphones, earbuds, etc., and users must realize that conversations are audible throughout the rest of the building. A towel must be used to wipe down equipment. Further, there must be a spotter during free-weight bench-press lifts.

ACADEMIC / REGISTRATION INFORMATION

The following is a brief overview of academic information and procedures. For complete information, students should read the Simpson University Catalog and consult with their academic advisor.

Registrar's Office

The Registrar's Office aids in academic matters such as registration and course requirements. You can also find answers to questions related to study-abroad opportunities, transfer-course equivalencies, academic warning and probation, course and University withdrawals and applying for graduation in the Registrar's Office.

Academic Advisor

All students are assigned an academic advisor. The role of the advisor is to help students plan course schedules each semester and select courses and electives that best support each student's educational and vocational goals. This individual is available for consultation by appointment. The academic advisors for freshmen are in Simpson Central, OC 201, (530) 226-4111. Sophomores and upper-division students have faculty advisors within their major's department.

Registration

Registration is done online through Student Planning. Once each academic year, every student must complete online registration forms. Every semester, students complete course section selection. All students must:

- Complete online pre-registration forms (once per academic year).
- Complete course section selection (every semester).
- All holds must be clear from the student's account prior to registration.

STUDENT FINANCIAL SERVICES

The Office of Financial Aid and Guidance and the Student Accounts and Cashier's Office handle all student account activity, including semester billing and payments, as well as financial aid processing. Students are responsible for their account balances and to complete all necessary steps of the financial aid process in a timely manner. Students are responsible to check their CPO boxes and Simpson University email account in order to receive important communications from Student Financial Services. The Office of Financial Aid and Guidance can be found on the second floor of the Owen Center building in suite 203. The Student Accounts and Cashier's Office is also located on the second floor of the Owen Center, in suite 201.

It is also the student's responsibility to keep all contact information current. When a student provides Simpson University with a cell phone number, the student authorizes Simpson University and their respective agents and contractors to contact him/her regarding the Simpson University student account, loans, owing balance, or other financial aid related items at that number. This authorization is valid for utilization of the current and any future number that is provided for cellular or wireless devices using automated telephone dialing equipment or artificial pre-recorded voice or text messages. Message and data rates may apply.

Accounts Receivable Guidelines

The following outline discusses the terms and conditions related to student accounts, specifically payment opportunity, registration / transcript / diploma holds, and outstanding balances. The purpose of the policy is for Simpson University to conform to best practices and to set clear expectations and communication with our students.

1. Payment deadlines:
 - a. Balance must be paid in full or satisfied by the following dates per semester:
 - i. Fall Semester: August 15th
 - ii. Spring Semester: December 15th
 - iii. Summer Semester: April 15th
 - b. Students may take payments in the following ways:
 - i. Electronically through the Student Account Center located on the homepage of the Student Portal (eCheck, Credit Card, or Debit Card)
 - ii. Check or Money Order made out to "Simpson University" (please include Student ID number on the check)
 - iii. U.S. Currency (in-person)
 - c. If outstanding balances cannot be paid in full by the above dates, the student must exhaust all forms of payment, including but not limited to loans, to satisfy the outstanding balance. Students are encouraged to make an appointment with the Office of Financial Aid and Guidance to discuss financial aid options and financial counselling regarding a plan for their outstanding balance.

- d. In order to have all the student's finances and outstanding balances guaranteed, all verification and professional judgment documentation must be provided to Simpson University by the following dates:
 - i. Fall Semester: July 15th
 - ii. Spring Semester: November 15th
 - iii. Summer Semester: March 15th
 - e. If verification and professional judgment documentation is not provided by the above dates, the outstanding balance will be considered the stated amount due without aid. This process is to protect the student from encountering an unexpected outstanding balance due to the result in reduction of aid as determined by the Department of Education. In the event that aid is granted, overpaid funds will be dispersed to the student.
 - f. If the student has an external form of paying for the semester such as a scholarship or private loan that will affect the amount of payment, there must be ample proof and documentation either from the lender or from the party providing the scholarship or payment on file by the payment deadline.
2. International Student Payment Deadlines
- a. International students must have half of their tuition for the full year paid for by the 15th of the month, prior to the start of the term (see Payment Deadlines above) and the balance of tuition paid in full by the 15th of the month prior to the start of their last semester in the financial aid year.
 - b. Failure to pay by the above dates will result in the following:
 - i. 1 day after the Final Payment Deadline
 - 1. Student will not participate in sports (games or practice), student development leadership, and other co-curricular activities as designated.
 - ii. 10 business days after Final Payment Deadline
 - 1. Students will be removed from Simpson University.
3. Delinquent Payment / Failure to Satisfy Balance
- a. If balance is not satisfied the day after the above dates, the student is subject to the following:
 - i. Forfeiture of access to school services including meal plans, Canvas, and other student activities including athletic activities, student leadership, and other co-curricular activities.
 - ii. If a balance still exists, 10 business days after above dates and no written proof from lender that loan process has started, the student will be dropped from classes and are subject to loss of housing.
 - 1. If loans are in process, final payment can be extended to the last day of add/drop period.
 - 2. Students that have completed degrees or have separated and still have an outstanding balance will be subject to transcript and diploma holds until balance is paid in full.
 - iii. A \$150.00 late fee will be assessed to any outstanding balance after the Final Payment Deadline.
 - iv. Delinquent Accounts Receivable Holds will be placed on the student's account, preventing registration.
 - 1. Removing Delinquent Accounts Receivable Holds for students with an outstanding balance is only for extenuating circumstances and requires approval by the Director of Student Accounts.
 - 2. Any holds lifted that are not paid by the agreed upon due date will result in dropping registration for the next semester they've enrolled for and will result in a \$150.00 late fee added to their outstanding balance. Once the outstanding balance is paid, the student may re-enroll in the classes for the upcoming terms.

- b. Exceptions will be based on professional judgment on a case-by-case scenario.
 - i. If an exception is granted, the student will be required to make monthly payments through the semester they are enrolled. Failure to make agreed upon payments will result in immediate suspension to engaging in athletic activities, student leadership, and other co-curricular activities as designated. Students may be subject to loss of meal plan and dropped from classes.
 - ii. Exceptions will be at the discretion of Simpson University.
 - iii. Simpson University holds the right to deny any exception for any reason.
4. All Accounts Receivable-related final decisions are the sole responsibility of the Chief Financial Officer.
- 5.

To access your most current student account information, please log onto the student portal and then click [CSS Financial Aid](#). This will take you to both Student Finance and Student Financial Aid.

University Catalog

The Simpson University catalog is the first place to go to find answers to academic-related questions. It provides an overview of all the academic programs, specific academic policies, procedures and requirements, requirements for your major, and other important academic information. The catalog is also the place to find information regarding academic status (warning, probation and disqualification GPA levels), academic appeals, academic grievance process, grading, class attendance, class standing, course changes, expected work per credit hour, and plagiarism/cheating).

It is recommended that you become familiar with the University catalog. The catalog also includes important information regarding financial aid eligibility, financial aid policies and deadlines, and student account policies. The catalog may be viewed online at www.simpsonu.edu/catalog.

Courses and other activities as published here or elsewhere are subject to cancellation or change without notice.

OTHER IMPORTANT INFORMATION

Access to Facilities

The main campus is closed to the public from 10 p.m. until 7 a.m. unless specific authorized events are scheduled during that time.

Bicycles

Bicycle racks are available on campus. Every student who keeps a bicycle on campus is strongly advised to lock it to a bicycle rack using a high quality, U-shaped lock. Use of a durable bicycle cover is recommended due to seasonal severe weather conditions.

Business on Campus: Student

Students are not allowed to operate a business (such as babysitting/childcare, multi-level marketing, etc.), sell any kind of merchandise, solicit subscriptions or engage in any kind of commercial activity anywhere on the University campus except under special circumstances and by permission from the Student Development Office. Exceptions will not be given to businesses that compete with campus vendors; use the University

computer network, servers, computers, bandwidth, etc.; take up large amounts of university facility space; or use University resources.

Charges (Fees and Fines)

Failure of a student to pay a charge assessed by any area of the University (such as Library charges, room charges, room rent charges, campus safety, etc.) will result in a hold being placed on the student's request for transcripts and the receiving of their diploma and may result in disciplinary action.

Employment

Student employment is coordinated through the Human Resources Office, Suite 308, located on the third floor of the Owen Center. To be eligible for student employment, a student must currently be enrolled at least half time for academic credit at Simpson University in the undergraduate, credentialing or graduate school programs. Being eligible for university work does not guarantee a student a job on campus. Areas of work opportunity include maintenance, campus safety, housekeeping, grounds, library, conference services, information services, and office/faculty assistants. Students interested in open positions on campus are directed to our website simpsonu.edu, select the employment tab and complete the online application for the position for which they are interested. All newly hired student employees will need to submit a completed Student Employment Offer form, W-4 form and I-9, with supporting eligibility identification before beginning employment.

Student employees who have an outstanding balance due to the school may authorize the University to have a percentage of their net payroll earnings withheld and applied to their student account by filing an Agreement to Withhold Earnings form. Such form will stay in effect until the student has notified Student Financial Services to stop the withholding as stated on the form. The Agreement to Withhold Earnings form can be completed in Student Financial Services.

Entertainment: Showing Movies on Campus

Simpson University respects the rights of artists and producers and expects all clubs, staff and student groups to abide by the copyright laws pertaining to the showing of movies on campus. The Federal Copyright Act (Title 17) governs the fair use rights and restrictions regarding the viewing of films in public spaces.

A public performance license is necessary to show films in which the viewing of a movie takes place anywhere outside of one's private living space. The courts have defined the residence hall rooms as the only place on campus a student can consider their private living space. Thus, a public performance license is needed when showing a movie anywhere else on campus. This includes residence hall lobbies, the student lounge, classrooms, and all outdoor areas.

Please note that a public performance license is not needed for a private viewing of a film using a personal laptop, even if this viewing occurs outside of a residence hall room.

Simpson University has a public viewing licensing agreement through Criterion Pictures allowing authorized groups on campus permission to show films on campus from the 20th Century Fox home video library. The following is the policy regarding the use of this service:

- The film must be sponsored by a student organization, or an officially sanctioned club recognized by the Associated Student Body of Simpson University and be in good standing.

- The film must be sponsored by a student organization, or an officially sanctioned club recognized by the Associated Student Body of Simpson University and be in good standing.
- The student organization or club must have pre-approval from a faculty or staff sponsor.
- The Associate Dean of Campus Life is responsible for approving all exhibitions of films on campus that require public licensing fees.
- Under certain circumstances student organizations and clubs may be permitted to raise funds through the charging of an admission fee. Please view the policy on fundraising below.

To request approval for a public viewing of a movie:

- Check the Criterion website to see if your movie is in their database. The link to the site is <http://www.criterionpicusa.com>.
- If the movie is in the Criterion USA database, request to show the film by sending an email to the Associate Dean of Campus Life.
- A request to show the film must be submitted by email to Sarah Jobson (sjobson@simpsonu.edu) at least 72 hours in advance of the requested viewing date.
- The request should include the name of the film, date of showing, purpose for showing, student organization or club sponsoring the event and name of faculty or staff member who has pre-approved the film choice.
- Campus Life will notify the student organization or club if the movie has been approved for showing.

If any student organization or club wants to show a film on campus from a studio other than 20th Century Fox, permission can be obtained through SWANK motion picture (www.swank.com) at an average rate of \$150-\$300 per viewing. Please contact the Campus Life for more information.

Facility Usage

Use of all facilities must be reserved through Conferences Services in the Auxiliary Services office. Students wishing to schedule a room must have a sponsoring department. If you would like to check the availability of a room, please visit the Auxiliary Services office to check the master schedule.

Fundraising

All fundraising events involving students must go through an approval process. Forms for this may be obtained from Campus Life or the sponsoring area's office. Completed forms should be submitted to the Dean of Students, who will then forward them to the Advancement Office for final review. Plans for the event should not be made until the approval process is complete.

A recognized student group must hold all such events, and a staff sponsor is required. Work directly with Conference Services to confirm space availability and set up needs.

Housing Exemptions and Requirements

By accepting admission to Simpson University, a student agrees to live in one of the University's on-campus residences unless the student requests and is granted an exemption to live off-campus. Exemptions from living in a University on-campus residence are given to students who meet one of the following requirements: *you are living with a parent (parent confirmation required plus proof of address), legal guardian, or grandparent that are within 35 miles of Simpson; are married; are a veteran; have an off-campus job that requires you to live-in*

your place of employment (and provide proof of employment); are 24 years of age or older; are a homeowner (can provide proof of ownership); are living at Gatehouse; or have an approved disability-related reasons for not being able to participate in the housing requirements. Disability-related reasons must be approved by the Student Success Center. Students should not sign leases or make housing arrangements for off campus housing before they have been approved by the University's residence life department for off campus housing. Exemption applications must be submitted to Residence Life by the established deadline. For returning students, the housing exemption deadline is July 15th for the fall semester, and December 15th for the spring semester. A late off campus exemption application from a returning student will only be processed after a \$250 charge is paid. Payment of the late charge does not secure an exemption approval. Payment of this charge is to be paid in the Residence Life Office.

New students who have already applied to live on campus must submit their exemption applications to Residence Life by the payment deadline for the semester (Aug. 15 for Fall, Dec. 15 for Spring) in order to be considered. There is a \$250 charge for exemption applications received from housing applicants after the August 15 or December 15 deadlines.

Exemption forms can be completed online as part of the housing application process or at another time of the academic year by emailing a request to reslife@simpsonu.edu or calling (530) 226-4975.

Married students may not live in the residence halls (exceptions may be considered by the Dean of Students). Housing exemptions are not granted for purely financial reasons. Students applying for exemptions are urged to wait for a decision by Residence Life before finalizing off campus housing arrangements. Do not sign a rental agreement before receiving an exemption.

Failure to have your off-campus housing situation approved by the Residence Life Office will result in your account being charged the minimum on-campus room and board fees. Falsification of your living situation information is grounds for disciplinary action, recalculation of Simpson financial aid, and you may be required to move back on campus. Falsification of your living situation will result in your account being charged the minimum on-campus room and board fees for the academic year. Additional charges may be assessed for any prior year when your living situation was also falsified.

By accepting admission to Simpson University, a student also agrees to purchase a meal plan. Students who are granted an exemption from living on campus do not need to be granted a separate exemption from having a meal plan. However, there is a separate meal-plan-exemption process for students who will be living in the residence halls. Students living in the University on-campus residences requesting an exemption from the meal plan should contact the Associate Dean of Student Services for consideration.

ID Cards

All full-time, traditional undergraduate students are issued a photo student ID card upon arrival. The student ID is a single card that serves as your student identification and provides access to many services and locations such as:

- Access to your residence hall and other secure student areas
- Meals at the Dining Center
- Access to Simpson University Library services
- Attendance credit for chapel and tutoring
- Student employee time clock
- You may also use your ID Card as a form of payment by adding funds with your credit card through Sage Dining. The ID Card is accepted at the following locations:

- Emeriti Dining Center
- The Bean Scene

In order to maintain a secure campus, Simpson safety officers may find it necessary to check the identity of unfamiliar persons on campus. A Simpson University ID Card is a convenient way for students to confirm their identity.

The replacement fee for a lost ID card is \$15.

Student ID cards are issued by the Information Technology department, located on the second floor of the Owen Center (OC-211).

Immunizations

To protect the health of our students and our campus, two immunizations are required prior to matriculation, and a few others are recommended. Students should receive all their required shots and/or submit appropriate records before arrival at the New Student Orientation. The required immunizations are:

- The Tetanus-Diphtheria (DPT, DT, or TD) primary series and a booster within the last 10 years
- A total of two MMR's (Measles, Mumps, Rubella vaccinations)

The recommended immunizations are:

- The Hepatitis B series and
- The meningococcal meningitis vaccine, Menactra
- The Varivax vaccine, which protects against chicken pox, is also wise if the student has never had the disease
- COVID Vaccine
-

A copy of the student's health history form and the immunization form must be submitted prior to the end of a student's first semester at Simpson University. Students who do not submit these forms may be subject to a charge of up to \$100 and a hold on their account, which will prohibit registration for the following semester.

Online Communities and Networks

Simpson University is aware of the growing usage of Instagram, TikTok, Facebook, Twitter, Snapchat and other similar websites, to network and communicate with other students here and elsewhere. It is important to share some cautions and concerns with its use:

1. Students should be careful about how much and what kind of identifying information is posted on these social networks. Most of these networks are open to anybody. It is unwise to post information like date of birth, social security number, address or phone number since it could leave students open to identity theft or stalking. Students should also be aware that information posted could reveal information about not only themselves but also others with whom they associate. These networks provide numerous privacy settings for information contained in its pages; students should use these settings to protect these kinds of private information.
2. Students should not consider these networks as a place to confront others or to settle disputes. Many of these conversations are open to the public, and comments made can be hurtful to others as well as

damaging to their witness. The University urges students to handle their conflicts in a Christ-like manner.

3. Students should be aware that potential, current, and future employers might access information placed on these types of networks. Students should consider any information posted on these networks as potentially providing an image of themselves to a prospective employer. While these networks/directories are hosted outside the Simpson University network, violations of university policy posted on Instagram, TikTok, Facebook, Twitter, etc. (E.G. Harassing language, possible alcohol or drug policy violations, inappropriate photos, etc.) are subject to investigation and sanction via the University Student Code of Conduct, and other relevant University policies (Adapted from Colorado Christian University).

Outside Vendors/Business on Campus

Salespersons and solicitors are not permitted to conduct business anywhere on campus unless they are part of a Simpson University ministry/opportunity fair or unless they represent appropriate ministry organizations (local churches, Christian camps, para-church organizations, etc.). Exceptions will require a Simpson University sponsor and the approval of the sponsoring group's area administrator.

Outside vendors will not be permitted to sell any kind of merchandise, do any kind of solicitation or engage in any kind of commercial activity on the University campus. Exceptions will require a Simpson University sponsor and the approval of the sponsoring group's area administrator.

Posters/Bulletins

All public notices must display approval from the Office of Student Development or from an Area Administrator before they may be posted. Flyers must be displayed on specific bulletin boards available for such purposes. Informational flyers should not be placed on windows, doors, or restroom walls. Any posters displayed that do not honor this policy are subject to removal.

Power Strip Usage

Power strips must be UL-listed with an interior circuit breaker. These power strips may not be used to power other power strips and must comply with the city of Redding guidelines issued at the beginning of the academic year.

Break Housing

During the academic year, there are two breaks for which the residence halls are officially closed (I.E. Christmas Break, Summer Break, and Spring Break). Students may request break housing by following the break appeal process. Break appeals will be made available to all residents. All approved appeals are contingent upon the student's good standing with Student Development throughout the break. Students needing break housing MUST:

1. Apply on-line for break housing (simpson.edu/housingapp) prior to the beginning of the break. Failure to be on the "school break housing list" or to apply online will result in the student having to make other arrangements for housing during the break.
2. Contact the office of Residence Life (reslife@simpsonu.edu) to have your reason for break housing verified or to pay for break housing.

Students who for any reason misrepresent their qualification for school year-break housing are subject to removal, charges, and/or discipline. In order to qualify for either Christmas break or Summer, students must be registered for the following semester.

Sidewalk and Campus Life Safety

Please use bicycles, skateboards, scooters, roller skates, and roller blades on the streets and parking lots only. Please do not skateboard on the curbs and sidewalks. Please do not construct ramps and jumps or be pulled behind a moving vehicle.

Student Privacy Policy

The Family Educational Rights and Privacy Act of 1974 (FERPA) provides generally that (1) students shall have the right of access to their educational records, and (2) educational institutions shall not release educational records to non-school employees without the consent of the student (or former student). With few exceptions, which are provided by law, Simpson University students may see any of their educational records upon request. Access will normally be granted immediately. If there is a delay, it will not exceed 45 days following the request. The University annually notifies current students of their FERPA rights. For more information on FERPA, please see the annual notice document located in the Registrar's Office.

Vehicle Operation

If you are a student, 18 years or older, and own your own vehicle, you may drive in California with a valid out-of-state driver's license provided you do not take employment in the state, register to vote, and/or rent a home or apartment. If one or more of the above apply, you have 10 days to secure a California license as well as proof of insurance. The Department of Motor Vehicles (2135 Civic Center Drive, Redding, CA 96001; (800) 777-0133) should be contacted for the exact procedure to follow to obtain the license. An international driver's license is not valid in California.

Visitor Parking

Visitors may park in the designated visitor locations on campus marked as "Visitor Parking Only." Temporary parking permits are available free of charge for short-term visitors by calling 530-941-7592. Permits are not necessary for weekends or after hours. These permits are valid in any campus parking lot.

KEEPING YOU SAFE

Campus Safety

The Campus Safety Department oversees all aspects related to safety for persons and property on campus, responds to emergencies, assists in related safety needs, and enforces campus parking regulations. There are full-time safety personnel on campus nearly around the clock. The Campus Safety Department is located in Mod 7 and at the gate to enter campus and can be contacted by calling the Campus Safety at (530) 941-7592. Campus Safety officers are not police officers. The Redding Police Department is responsible for general law and order on campus. The Campus Safety Department maintains a liaison with them and all other law enforcement agencies in our area. You should report criminal activities or other emergencies by dialing 911. If time permits, also contact the Campus Safety Department.

Safety, security, and crime deterrence on campus are community responsibilities – not a responsibility of the Campus Safety officer alone. To achieve optimal levels of security and safety, Campus Safety officers require the active cooperation, assistance and support of the community they serve.

Awareness Presentations and Printed Materials

Speakers are available to talk to your group or department about sexual assault, theft prevention, violent crimes, domestic violence, alcohol and drugs, personal safety, emergency preparedness, and other safety topics. Brochures, posters, and other materials about crime prevention are distributed throughout the campus. The Simpson University student newspaper, *The Slate*, may also include articles on crime prevention and related issues.

Campus Safety Information and Crime Statistics

Simpson University maintains the following statistics and policies in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Act:

An informed University community is a safety-conscious University community. These crime statistics are compiled and distributed to students, faculty and staff at the beginning of each academic year. Included in the statistics are crimes that occurred off-campus at university-sponsored functions. The statistics are gathered using the Uniform Crime Report definitions and are available online.

Campus Safety Programs

Simpson University students are encouraged to take advantage of special programs offered to ensure the safety and security of the campus such as Safe Walks, Campus Telephones, and Whistle Program & Vehicle Assistance.

Crime Prevention and Crime Prevention Programs

One of the essentials of any successful crime prevention program is an informed public. It is the intent of Simpson University to inform students and employees in a timely manner of any security problem that may pose a threat to their physical safety. Such information will normally be distributed to students through the Crime Alert Bulletin email. Awareness is the most critical factor in personal safety. Look out for one another and report any suspicious activity immediately to the Campus Safety Department (530-941-7592). Listed below are precautionary measures for students to protect themselves and their property:

- Walk in well-lit areas; avoid dark areas and shortcuts.
- Walk in groups of two or more, especially at night.
- Always lock your car and residence room.
- Do not leave valuables in plain sight in your car.
- Always make sure your keys are in your hand well before you reach your car.
- Mark personal property with your name or driver's license number (an engraver will be provided upon request from the Campus Safety Department).
- If you feel threatened, blow a whistle or otherwise make noise to draw attention to yourself and your situation.
- If you feel threatened, get to others; do not remain alone.

Missing Student Notifications

The University has policies and procedures to receive, document, investigate and make all required notifications in response to any report of a student missing more than 24 hours. The Campus Safety department, working together with the Student Development department, investigates any report of a missing student.

Safe Walk Program

The Campus Safety Department provides a safe-walk service to and from the parking lots upon request. Call the Campus Safety cell phone at (530) 941-7592 to request this service.

Safety Cameras

Video cameras are in place throughout the campus to improve the safety and security of the community. Students are prohibited from tampering with or disrupting the cameras for any reason.

Safety On and Near Campus

To raise awareness of safety issues, as well as encourage students to respond appropriately to help ensure their own safety, the University strongly recommends that students do not exercise or travel alone on the streets in the immediate vicinity of the University, especially after dark. Students without vehicles, who live in houses within walking distance, are encouraged to work with other students to arrange for rides to and from campus.

Safety Request Form

This document may be used by anyone to identify potential safety hazards around the campus. The Student Safety Work Request form can be found on the student resources webpage.

Safety Whistle Program

As a part of the University's commitment to a safer campus, whistles are made available to the Simpson community. Any member of the Simpson community who would like to participate in this program should contact the Campus Safety Department. Use of these whistles is encouraged both as a deterrent to any potential criminal activity and as a means of drawing maximum attention in the event of an emergency.

Those hearing a whistle being blown should immediately move to that area (with others, if possible) to help by:

- Rendering aid to the person soliciting help.
- Calling 911 for assistance (8-911 if calling from a campus telephone).
- Calling the Campus Safety cell phone (530) 941-7592

Vehicle Assists

The Campus Safety Department is equipped to help with minor vehicle problems, such as a battery jump. For such problems as keys locked in a vehicle, a flat tire or more serious vehicle problems, safety personnel are available to make the necessary call to secure a locksmith or road assistance.

Weapons

The possession and/or use of any types of weapons, including but not limited to firearms, air and spear guns, knives with fixed blades over 2.5 inches, martial arts weapons, bows and arrows, swords, paint pellet guns, batons, clubs, tasers, stun guns, and explosives of any type are prohibited.

In addition, it is a felony to possess firearms on campus and it is a misdemeanor (PC 626.10) to bring or possess a less lethal weapon or firecrackers upon the grounds of a college or university.

All individuals in possession of self-defense items must comply with applicable California State law regarding training and permit to use.

EMERGENCY PROCEDURES

Fire

In the residence halls: When a fire alarm sounds immediately exit the building. Do not stay to remove any items from your room. Do not prop open any doors. Once outside the building, meet at the predetermined evacuation point and make sure one of the staff knows you are out of the building. Do not return to the building without the approval of the residence life staff.

In other buildings: When a fire alarm sounds, leave the building immediately. Once outside, stay with the other persons who have exited and do not return until an official all clear has been announced.

Reporting Fires: Should you be the first to see a fire on campus, pull the nearest fire alarm pull station, and, if possible, contact Campus Safety at (530) 941-7592.

Media

In the case of an emergency on the Simpson University campus or regarding any member of the Simpson University community, please coordinate all correspondence with the media through the Media Relations Office at (530) 226-4737 or (530) 226-4603.

Medical

Call 911 immediately if an individual is not breathing, having serious difficulty breathing, is unconscious or in severe pain.

Call Campus Safety at (530) 941-7592 and then a Residence Life on Call Staff number at (530) 385-6117 to advise them of the situation.

Sexual Assault and Rape

Simpson University is committed to educating the campus community about the common circumstances that can lead to sexual assault and rape, possible prevention strategies, and available victim support services. The Title IX Coordinator and his/her deputies are instrumental in providing educational materials and periodic educational seminars concerning sexual assault and rape.

Students are encouraged to always directly report all incidents of rape and/or sexual assault. It is strongly advised that any student who is raped or sexually assaulted have a medical examination, even if they think that no physical injury has occurred, or they do not wish to file formal charges of any kind. They may be in shock, have internal injuries, or have been exposed to an STD, etc. Treatment for injuries and STDs should be done quickly, and even more critically, physical evidence of a sexual assault or rape should be collected at the hospital within 72 hours of the assault. After that time, physical evidence can no longer be preserved.

If rape drugs are suspected, try to obtain a sample of the drink and/or be sure to report this suspicion with the request that a urine test be done as soon as possible.

Students are encouraged to write down all the details and recollections of the incident including descriptions of persons involved in the rape or sexual assault.

In dealing with sexual assault and rape on campus, Simpson University strongly encourages the full prosecution of all local, state and federal laws. Victims may choose to report the incident to Campus Safety at (530) 941-7592 or the Title IX Coordinator at (530) 226-4108. These departments /individuals are also available to assist in contacting the Redding Police Department at (530) 245-4200 or One Safe Place at (530) 244-0117. The victim may also choose to contact the Redding Police Department at 911.

Simpson University will offer all available support and referral services, which may be appropriate, including confidential counseling from the Counseling Center, and assistance with filing an informational report with the Redding Police Department or contacting One Safe Place.

When selecting any of these options, victims can expect:

- To be treated with respect
- To have confidentiality maintained (within the bounds of the law and University policy)
- To have University or criminal proceedings fully explained, including such matters as who to contact and how to preserve evidence necessary to the proof of criminal sexual assault
- To receive prompt relocation in campus housing, if advisable
- To receive referral information for support services
- If University disciplinary action is initiated, the victim and accused can expect:
 - To be notified of all disciplinary proceedings
 - To have an advisor or support person present at any hearing
 - To be kept informed and advised as to the general outcome of the disciplinary process

Simpson University, in accordance with university policy, will assist to file all necessary documents with the Redding Police Department upon receiving a complaint of sexual assault.

Reporting Procedures: Formal Criminal Complaint

File police report through Redding Police Department or other appropriate law enforcement agency. Call the Campus Safety Department at (530) 941-7592. The department is open 24 hours a day, seven days a week. Campus Safety is available to arrange a neutral meeting place for your initial contact with the police and, if you wish, a representative of Simpson University will accompany you. Simpson University has no control over the investigatory and legal process that may result when you report a crime to the police but will cooperate fully with it. If a student makes the decision to report, Simpson University's policy is to assist law enforcement, and not to take any action that would interfere with the law enforcement agency's criminal investigation. Simpson University will only proceed administratively when it does not compromise a pending law enforcement investigation.

A police report is taken. This informational process requires the student to recount details of the incident. The taking of this report implies that there exists the possibility that criminal charges may be filed. The District Attorney has the option to proceed with prosecution with or without permission of the victimized student.

Student Responsibilities When Absent for Personal/Family Tragedy

When a student will be absent from class due to a personal or family tragedy (serious illness, family death, etc.) he/she is responsible to see that the Academic Office is notified (530-226-4133) about her/his absence, her/his anticipated return to class, and to supply the Academic Office with contact information.

In addition, the Office of Spiritual Formation, for prayer and encouragement, may contact the student.

SERVING YOU

Student Services

This section provides information about how the Simpson community serves Simpson students. It also includes some policies and guidelines that are expressions of The Simpson Way commitment of “Community: My Responsibility.”

Student Success Center

The Student Success Center (SSC) mission is to promote the intellectual growth and success of Simpson University students by providing them with resources, guidance and support to challenge and encourage them in achieving academic excellence. The following services are available to every student that attends Simpson University.

Academic Mentoring

The goal of academic mentoring is to help students improve their overall study skills as well as master information for specific classes. This occurs through one on one or small group sessions which focus on specific course material as well as tips for time management, note taking, and test preparation. Please contact the SSC to request academic mentoring or [access the form here](#).

Exam Proctoring

With professor agreement, students may make up missed exams in the SSC. The SSC also proctors exams such as the ATI, TEAS, and CLEP exams. Please contact your professor about having a make-up exam proctored. Please contact the SSC for information about ATI, TEAS, or CLEP exams.

Disability Accommodations

Students who have documented disabilities as defined by law are encouraged to set up an appointment with the Associate Dean of Student Services. Disabilities include, but are not limited to sensory impairments, motor impairments, medical conditions, learning disabilities, attention deficit disorders, and psychological disorders.

Reasonable disability accommodations relate to the functional limitations caused by the disability in the student. Documentation must be conducted by a qualified professional and be appropriate to the disability being assessed. Students are responsible for requesting accommodations and for assuming the cost of any professional assessments that are needed. Accommodations are not retroactive, so early registration is important. Although it is best that accommodations be in place prior to the beginning of the semester, students are still able to apply for accommodations at any point in the semester or if there is a change to their condition such as a sports injury or new diagnosis.

For more information about any of our services please come by the Student Success Center (OC 203), email us at athiemann@simpsonu.edu or call us at 530-226-4783.

Advising Center

The Advising Center is in the Registrar's Office on the second floor of the Owen Center. Academic Advisors are here primarily to advise students with fewer than 24 college credits and all students who have not declared a major. When freshmen arrive on campus, they transition from an Admissions Counselor to a staff Academic Advisor who will assist them with any needs or concerns that may arise related to choosing a major, course selection, and planning for graduation. Academic Advisors are also available to all non-freshman students for supplemental advising. Advisors may offer extended guidance and direction through referrals for tutoring, personal counseling, or career counseling.

CARE Team (Retention)

The CARE Team exists to discuss and address issues and identify strategies for at-risk students, to make recommendations to appropriate areas of campus as an advisory team, and to foster a culture of communication between Student Development, Enrollment Management, and Academics. The CARE Team is the central repository for reporting and records regarding any students of concern. As well, the team initiates threat and risk assessments, assesses available resources for students' success, activates student interventions, and coordinates follow-ups for students. Please contact Student Development at 530-226-4108 for more information on the CARE Team.

Any member of the Simpson community who has a significant concern regarding the welfare and/or wellness of a particular student file a CARE Report at simpsonu.edu/care or should contact one of the members for help via athiemann@simpsonu.edu.

Mail and Copy Services

Student mailboxes are located on the 1st floor of the Grubbs Learning Center room 104. All incoming mail should be addressed as follows:

Student Name CPO #_ _ _
2211 College View Dr. Redding, CA 96003

Mail and Copy Services does:

- Sell postage (metered and stamped)
- Provide supporting documentation forms for select USPS and FedEx services.
- Determine weight and shape dimension of mail and calculate postage (USPS and FedEx)
- Personal copy jobs

During summer vacation, mail will be forwarded to students who provide an alternate address from May through the first day of the following fall semester. Students who are graduating or withdrawing must:

- Return their CPO key to avoid the \$25 charge for a replacement key
- Provide a forwarding address

Mail for graduated or withdrawn students will be forwarded for 30 days. After 30 days, mail will be returned to sender.

Career Services

Career Services provides career guidance, practical information, tools, and resources for all students, alumni, and staff to assist with resume writing, job hunting, or mock interviews. There are a wide range of interest, personality, and career assessments available to help students prepare for the world of work and service. We look forward to working with you to explore your career directions, life calling, career plan, or field of study. To make an appointment with a career counselor you may book online at careerservicesu.youcanbookme.com. Students are strongly encouraged to begin the process of exploring their occupational fit early on in their college experience so we can maximize the services offered throughout your time at Simpson University. You can also reach Career Services by email at kcrawford@simpsonu.edu or call 530.226.4106.

Counseling Services

The Simpson University Counseling Center (Dunamis Wellness) offers professional counseling services to assist students in their personal growth or to help them navigate the mental, emotional and relational health challenges or crises that college life may present. Short- term counseling and assessments are available to all full-time students in the traditional undergraduate program, which are included in the cost of tuition. For information, or to set up an appointment, students may call Dunamis Wellness directly at 530-338-0087. Students who have an immediate crisis or emergency should contact or Campus Safety at (530) 941-7592.

Spiritual & Pastoral Care

Often amid life's difficulties, you may need someone to pray with, to journey with you in a spiritually dry season, or to give guidance and help you see where God is present in your life. If you desire spiritual care, please contact the Spiritual Formation office at (530) 226-4978 and our staff would love to meet with you. The Spiritual Formation staff desire to listen and walk with you on your journey with God, no matter if you are a seasoned Christian or just starting to get to know God. Of course, many willing and available people on campus provide shepherding and spiritual care, including Assistant Deans, Resident Assistants, Prayer Leaders, and many faculty and staff members.

Information Technology Services

The Information Technology Services department offers the following services to students to assist with their technology needs such as accessing Simpson University technology systems and services (E.G. Wireless Internet, SU Portal, Colleague Self-Service, Canvas). The IT Department also issues student ID cards.

Veterans Success Center

The Veterans Success Center (VSC) is available to all service members, veterans of the U.S. military, and their guests. It is a community space on campus where student veterans can engage with each other while having access to complimentary resources. Simpson University has committed to providing the student veterans

community with a “one-stop shop” for everything related to their education and career planning. Simpson's Veterans Success Center is the largest student veteran center in California's North State area.

Mission

To be an exemplary advocate of veteran success, providing our student veterans community a gateway to a culture of purposeful and inspirational Christ-centered learning.

Vision

To provide pathways of successful transition for the development of student veterans in mind, heart and transformative change through leadership, community and life-long learning.

VSC Amenities

The Veterans Success Center has multiple computer stations, group and independent study rooms, complimentary printing, T.V., book loan program, and concession and eating area.

VSC Contact Information

Location: Mod 7 Room 72

Phone: (530) 226-4759

Email: vets@simpsonu.edu

Website: simpsonu.edu/veterans

GETTING INVOLVED: PROGRAMS & ACTIVITIES

Athletics

Athletics is an inspiring place to live out The Simpson Way. The challenge of maintaining “Christ: My Focus, Character: My Priority, and Community: My Responsibility” in the arena of competition is greater than the challenge to win on the scoreboard. Three levels of athletic activities are available to students at Simpson University: club sports, intramurals and intercollegiate sports.

Athletic Clubs

Athletic Clubs are organized under the guidelines set forth by the Director of Athletics. An Athletic club must compete against other club teams, especially club teams from other universities. Each athletic club must have a Simpson staff sponsor for guidance and accountability and submit to the jurisdiction of the Athletic Dept.

Intercollegiate Sports

Simpson University sponsors 18 varsity sports and participates in the National Association of Intercollegiate Athletics (NAIA) and the California Pacific Conference (Cal Pac). Through competition, fair play, and participation in collegiate sport, Simpson Athletics embeds its purpose within the mission of the University as a “Christ-centered learning community committed to developing each student-athlete in mind, faith, and character.” With a focus on spirituality and education, the Athletics department aims to develop Disciples of Christ, achievers in the classroom, champions of character and service, and strong competitors in sport.

The Red Hawks sponsor the following sports:

Men (9) - Baseball, Basketball, Cross Country, Golf, Soccer, Swimming, Track and Field, Volleyball and Wrestling

Women (9) - Basketball, Cross Country, Golf, Soccer, Softball, Swimming, Track and Field, Volleyball, and Wrestling.

Information on Simpson Athletics can be found at www.simpsonredhawks.com.

Intramurals

The purpose of the Intramural program is to provide a safe and welcoming environment where the Simpson University community can play, exercise, have fun, and enhance sportsmanship and character through moderate competition. For more information contact Campus Life.

Residence Life

Simpson University believes that living on campus is a valuable facet of the University experience. Campus living offers the advantage of close fellowship with other students, opportunities to develop/grow in various aspects of personal life, and easy involvement with university activities.

As an integral part of Simpson University, a goal of Residence Life is to help facilitate the holistic development of residential students. This responsibility is accomplished through fostering a living-learning environment conducive to students' academic success and personal development. The entire Residence Life staff works together as a trained team and acts as a valuable resource to residents. Below, you will find further clarification of the roles they play.

Assistant Dean of Campus Life (2): Each Assistant Dean oversees a living-area on campus. They provide relational and administrative support within residence halls in order to develop a Christ centered, learning environment. Each Assistant Dean offers academic, spiritual, personal and practical care to students. They are responsible for the supervision of the Resident Assistant (RA) staff team, living area programming, managing the student accountability process, community engagement, student care and crisis response.

Resident Assistant (RA): The main responsibility of an individual working as a Resident Assistant is to help facilitate the holistic development of residential students at Simpson University. This responsibility is accomplished through developing personal relationships with students, fostering a living-learning environment and by working with professional staff to ensure a safe and secure living environment for residents.

Commuter Student Services

While primarily a residential campus, we want to offer our commuter students opportunities for connection and support. Support is provided through the Campus Life office by providing programming, resources, and fellowship. Commuters are encouraged to participate in the promoted commuter events as well as campus wide events for all students. We hope to engage students on campus but also in their current communities around Redding.

Commuter students are expected to follow the same lifestyle guidelines as residential students. They have access to all student services including the opportunity to obtain support from the Campus Life Office and Student Development. The Campus Life Office is located in the Student Development suite located on the second floor of the Owen Center, Suite 206. The contact number is 530.226.4107.

Commuter students are encouraged to use the Student Union space for connection and study. There are a variety of other available spaces on campus. Commuter students may eat in the Dining Center, either purchasing food there or bringing their own food. If commuter students use the dining hall, and are not buying a meal, they are asked to check in with the cashier as they enter the dining hall. Commuter students can purchase either individual meals or a meal card (multiple meals). For more information on prices, see the “Dining Center” section of this handbook.

Commuter students have access to all student services, including Career Services and Counseling Services. The library and coffee shop are also key locations for commuter students.

Spiritual Formation

The faculty, staff, and administration of Simpson University are committed to provide an educational environment that focuses on holistic development inside and outside the classroom. This includes an intentional emphasis on the spiritual development of students.

The Office of Spiritual Formation is dedicated to helping each student pursue Christ, deepen his or her love for Him, and inspire a greater call to service in our world. There are many opportunities at Simpson to encounter in a personal way the transforming and continuing work of Jesus Christ as Savior, Sanctifier, Healer, and Coming King.

Students’ participation in chapel services, the worship team, small groups, short-term missions, community outreach, service opportunities, and classes on the spiritual life will encourage their desire to walk with God for the rest of their life. Students will find that these alongside student-initiated spiritual activities, their relationship to staff and faculty, and their classroom experience will contribute to their spiritual development in relationship to God, themselves, and others.

These programs express all the Simpson Core Values. In addition, while a student experiences these programs, they are presented with the opportunity to apply all three statements of The Simpson Way to their own experience.

Spiritual Formation Team

The Spiritual Formation Leadership Team is composed of student leaders who facilitate spiritual formation programming for the campus community. Under the supervision of the Director of Spiritual Formation, the Spiritual Formation Leadership Team includes the Campus Ministry Leaders, WorldSERVE Coordinators, Community Outreach Leaders, and Worship Coordinators.

Chapel

Chapel meets two times a week with required attendance by all full-time, traditional undergraduate students. Chapel is one place where our hearts and minds encounter God. It is designed to intentionally develop the life of our community through meaningful worship, Biblical and Spirit-inspired messages, and opportunities to share our spiritual journeys in a variety of formats. Chapel normally convenes two times weekly (Wednesday and Friday from 10:20 a.m. to 11:20 a.m.) in the James M. Grant Student Life Center. For more information about chapel, see page 86.

Campus Ministry Leaders

We believe that prayer is powerful, a vital part of building God's Kingdom, and seeing his will accomplished here on earth. Campus Ministry Leaders are current students who want to see God's kingdom come in the lives of their peers through prayer, support, and soul care. Campus Ministry Leaders are excited to do what they can to meet the needs of their fellow students through planning events and hosting small groups and Bible studies.

Worship Team

Under the guidance of the Spiritual Formation Office, with the support of the Music Department, students are given the opportunity to participate in leading worship for campus chapel services and other ministries on campus. Instrumentalists, vocalists and student worship leaders work together to promote a deep and heartfelt worship experience for the Simpson community. The purpose of the worship team at Simpson University is to provide support and creative direction to the musical worship aspects of chapel programming.

Service Projects

To live our value of service, the Spiritual Formation Office plans, communicates, and executes a variety of service projects throughout the year with the help of Community Outreach Leaders. Some common groups served are local churches and schools, nonprofit organizations, and individuals. The tasks range from yard work, event setup and deep cleaning. Staff, faculty, and students are encouraged to join as we serve our city with the love of Christ. To participate or find out about the next opportunity, email nslosted@simpsonu.edu.

Day of Service

During this special service project each fall, all students, staff, and faculty set aside a day to serve the City of Redding. Each year we serve around the city demonstrating the love of Christ through practical expressions of love and compassion. For over a decade we have come together to show that Simpson University is the “Gateway to World Service,” and that starts with our local community.

Student Missions: WorldSERVE

Funds are raised through personal finances, prayer letters, and team fundraisers; all members are responsible to raise their own support. Training begins near the end of the fall semester with regular team meetings and all-team training opportunities. Students who participate on student mission teams may qualify for the Student Mission Grant for the following fall.

International Worker in Residence (IWIR)

Our International Worker in Residence is a career overseas worker with the Christian and Missionary Alliance who comes to the Simpson community to teach and develop students during his or her year away from the field. The IWIRs support the mission program and are vision-casters, recruiters and trainers for cross-cultural ministry, with a focus on the Christian and Missionary Alliance.

STUDENT INVOLVEMENT

Included in the learning experiences of a college student are those learning experiences that occur outside of the classroom. The following information presents venues for living out The Simpson Way commitments of “Christ: My Focus”, “Character My Priority” and “Community: My Responsibility.”

Leadership Opportunities

There are many opportunities to get training and obtain leadership experience at Simpson. We encourage all students to seek out some leadership role while here. Opportunities include:

- Resident Assistants
- Student Activities Coordinator (including FYE support)
- ASBSU Cabinet (student government)
- Worship Team
- Campus Ministry
- FCA Leader

Student leaders are challenged to be examples of The Simpson Way in fulfilling their responsibilities in their positions of influence.

Leadership training and personal growth workshops are offered for student leaders throughout the year by various areas of Student Development. These workshops and other group discussions are aimed to address life's issues and contemporary concerns. We encourage students to grow as whole people through these intentional programs.

ASBSU (Associated Student Body of Simpson University)

All full-time undergraduate students in the traditional program are part of the ASBSU and are entitled to participate in all activities sponsored by the ASBSU. Student government at Simpson University is composed of an executive committee led by the student body president and vice president. These students comprise the membership of the ASBSU Cabinet. Students including representatives of clubs, classes, and various campus areas are welcome to join senate meetings. It is through the work of the ASBSU Cabinet that the executive team can promote unity, consider student suggestions and ideas, and provide guidance to the delivery of the student experience. Many of the opportunities for student growth at Simpson are activities or ministries that are sponsored and/or coordinated by student government. ASBSU Cabinet meetings are open to all student body members. Items for the agenda can be submitted to any Cabinet member. Agenda items and meeting minutes are available by request. Please email your request to asbsu@students.simpsonu.edu for more information. The constitution and bylaws regulating this body, along with Cabinet minutes, are available on the ASBSU website (www.simpsonu.edu/asbsu).

Student Clubs

Opportunity is provided for students to organize clubs that pursue their passions, hobbies, academic fields, and other areas of interest. Student Clubs are student initiated and student led organizations. These clubs must be chartered and approved by the ASBSU. Campus Life staff supervise all clubs and serve as the liaison between Student Clubs and ASBSU. To join a club or start a new one, contact Campus Life.

First Year Experience - LEAD 1100

The FYE Leaders, along with specially trained faculty and staff, teach the LEAD 1100 class. This one-credit, graded class helps students to understand what it takes to succeed academically, personally, and spiritually as a college student. It is required of all new students under 22 years of age and with less than 24 credits. Throughout the First Year Experience, students are encouraged to seek out assistance when faced with academic challenges or adjustment issues. This environment of encouragement will be created as they:

- Develop an understanding of holistic development and why we value educating the whole person
- Identify and apply their strengths in daily living and learning environments
- Contribute to the Simpson community through utilizing their strengths
- Understand the demands and expectations placed upon them and the impact of their choices
- Actively pursue knowledge for the purpose of serving a diverse world
- Celebrate God's global mosaic of cultures and perspectives

FYE Leaders and Transfer Coaches

These student leaders facilitate the connecting of new students to the Simpson campus community. During Orientation Weekend, they assist in orienting new students to campus culture, campus services, locations, University policies, faculty/staff members and to other students. Throughout the fall semester, FYE and TRAC leaders lead small groups of new students. These meetings can help students adjust to all aspects of campus life.

Music

Current music opportunities are Simpson Chorale, Jazz Band, Shasta Symphony Orchestra, Trinity Repertory Singers, and private instruction (both vocal and instrumental). All students, regardless of major, are encouraged to participate.

Student Activities

Student Activities are organized and sponsored by Student Activities Coordinators. They are responsible for helping to execute student events/programs and lead a First Year Experience small group. They serve on a team of Student Activities Coordinators and assist new students as they transition to Simpson University by providing resources, support and connection.

Diversity/International Groups

The growing diverse population at Simpson not only aids in the building of friendships, but also promotes a global, cross-cultural worldview throughout the student population. Our community encourages a global, cross-cultural worldview, leading to a healthier view of self and others. For more information on connecting with student clubs, activities and events that promote cross cultural conversations and support diverse talents and experiences, please contact Campus Life staff.

Missionary Kids /Third Culture Kids (MKs/TCKs)

We have an association with Gatehouse Ministries, a local non-profit agency that ministers to students whose parents are international workers, which provides help with cultural re-entry, interaction with other MKs and TCKs, and a "safe home" for the MK community of Redding. Presently Gatehouse Ministries works with more than MKs. Gatehouse is located only a short distance from the campus. Each month throughout the school year Gatehouse provides special events for MKs and TCKs. Up to 9 housing exemptions are granted per semester to qualifying MK's who wish to be housed at Gatehouse.

Student Publications

The Slate is the SU school newspaper and it is delivered online multiple times each semester. Students serve as writers, editors, and production staff; all part of the newspaper practicum class offered each semester. As a

student-run newspaper, *The Slate* does not speak on behalf of Simpson University and the views expressed therein are that of the staff reporters and editors. At Simpson University, in compliance with State and Federal law, student editors are given the right to make all content decisions regarding the newspaper and, therefore, assume all responsibility for those decisions.

Students under advisement of a faculty member produce the annual yearbook, *The Gateway*, and the student newspaper, *The Slate*. Interested students can volunteer their time or sign up for the practicum associated with each publication. For more information, check with the Office of Academic Affairs at (530) 226-4733.

STUDENT CONDUCT EXPECTATIONS

More than any other section in this handbook, this section expresses our commitment to The Simpson Way, “Christ: My Focus; Character: My Priority; Community: My Responsibility.” At stake in these guidelines is who we are, who we are becoming, and how we live in community together.

The process by which potential Student Conduct violations are handled seeks to employ respect for all parties and balance care for individuals with care for the entire community. Simpson University’s redemptive discipline process is complainant driven in nature. While we care about issues that concern our community, we respond to issues as they are properly brought to our attention rather than attempting to uncover potential Student Code violations through extensive investigations. Students, staff and faculty alike are expected to employ the Matthew 18:15-16 resolution model by personally confronting concerns as appropriate and then follow the protocol outlined in the Student Handbook to file an allegation via the following link: simpsonu.edu/incident or pursue a response from the appropriate area (E.G. Residence Life, Campus Safety, Facilities). Anonymous allegations will not be adjudicated.

Definitions

- The term “University” refers to Simpson University.
- The term “campus” refers to all University owned property.
- The term “student” refers to a person in the traditional undergraduate program, including persons who withdraw, transfer or leave the University.
- The term “member of the University community” includes any person who is a student, faculty member, University official or any other person employed by the University. The Dean of Students shall determine a person’s status in a particular situation.
- The term “guest” refers to any visitor that is hosted by a member of the University community.
- The term “Student Conduct Board” means any person or persons authorized by the Dean of Students to determine whether a student has violated the Student Code and to recommend sanctions that may be imposed when a rules violation has been committed.
- The term “Student Conduct Administrator” means a University official authorized on a case-by-case basis by the Dean of Students to impose sanctions upon any student(s) found to have violated the Student Code. The Dean of Students may authorize a Student Conduct Administrator to serve simultaneously as a Student Conduct Administrator and the sole member or one of the members of the Student Conduct Board. The Dean of Students may authorize the same Student Conduct Administrator to impose sanctions in all cases.
- The Associate Dean of Campus Life is that person designated by the University to be responsible for the administration of the Student Conduct process.
- The term “policy” means the written regulations of the University as found in, but not limited to, the Student Life Code, Residence Life Code, the University web pages and Information Technology Code, and undergraduate catalog.

- The term “complainant” means any person who submits a charge alleging that a student violated this Student Code. When a student believes that he/she has been a victim of another student’s misconduct, the student who believes he/ she has been a victim will have the same rights under this Student Code as are provided to the complainant, even if another member of the University community submitted the charge itself.
- The term “respondent” means any student accused of violating this Student Code.
- The term “intoxication” is defined as a state of being, on or off campus, in which a person experiences a loss of normal use of his/her mental and/or physical faculties due to the use of alcohol. This includes but is not limited to slurred speech, loss of motor coordination, aggression, loss of memory, abusive behavior, or a blood alcohol content of .05 or greater.
- The term “consent” means the act of willingly, knowledgeably and presently agreeing to engage in specific sexual behavior. Consent is clear sexual permission and can only be given by one of legal age. Consent can be given by word or action, but non-verbal consent is more ambiguous than explicitly stating one’s wants and limitations. Under this policy, “No” always means “No” and “Yes” always means “Yes,” however, a person can always retract their “Yes” at any time. A person is incapable of giving consent if he/she is asleep, unconscious, physically incapacitated, is not using mutually understandable words or actions or is otherwise unable to communicate. No one who has been threatened, intimidated, coerced, drugged, incapacitated by alcohol, or any drug can give his or her consent. For example, when alcohol or other drugs are used, a person will be considered unable to give valid consent if the person cannot appreciate who, what, where, when, why, or how of a sexual interaction. Silence, non-communication or inaction will never be interpreted as consent, and a person in a state of diminished capacity and judgment cannot consent. Consent always requires that the person is able to choose freely between “Yes” and “No.” A person is also unable to give consent when he/she is mentally handicapped. A person is further deemed incapacitated when his/her decision-making capacity, awareness of consequences, and ability to make fully informed judgments is impaired regardless of the amount of alcohol consumed. A current or prior sexual or dating relationship does not constitute consent. Consent is also not given or implied through permission for a different particular sexual act, what someone is or isn’t wearing, how he/she is dancing, where they are walking or how they are sitting, whether or not the person fights back, or whether or not both parties are drinking or using drugs. Again, a person can withdraw consent at any time during a sexual encounter. Lastly, anyone who engages in a sexual relationship with a person over whom she or he has any degree of power or authority must understand that the validity of the consent involved can and may be questioned.

Student Expectations Authority

The Student Conduct Administrator, along with the Dean of Students, shall determine the composition of the Student Conduct Boards and Appellate Boards, including chairpersons, and determine which Student Conduct Board, Student Conduct Administrator and Appellate Board shall be authorized to hear each matter.

The Dean of Students and/or designee shall develop policies for the administration of the student conduct system and procedural rules for the conduct of Student Conduct Board Hearings that are not inconsistent with provisions of the Student Code.

Decisions made by a Student Conduct Board and/or the Student Conduct Administrator shall be final, pending the normal appeal process.

Community Standards and Proscribed Conduct

Any student found to have committed or to have attempted to commit the following misconduct as outlined here in the Community Standards and Proscribed Conduct is subject to the disciplinary sanctions outlined in Redemptive Disciplinary Procedures/Processes.

The University considers the following to be inappropriate and misconduct for its students:

- Possession or use of pornographic material (regardless of media type).
- Use of obscene language.
- Acts of dishonesty, including but not limited to the following:
 - Furnishing false information to any University official, faculty member, or office.
 - Forgery, alteration or misuse of any University document, record, or instrument of identification.
- Disruption or obstruction of research, administration, disciplinary proceedings, residence hall life, learning environment and other University activities, including its public service functions on or off campus, or of other authorized non-University premises.
- Physical abuse, verbal abuse, threats, intimidation, harassment, cyber-harassment, stalking, cyberstalking, bullying, cyberbullying, coercion, and/or other conduct that threatens or endangers the health or safety of any person.
- Attempted or actual theft of and/or damage to property of the University or property of a member of the University community or other personal or public property, on or off campus.
- Failure to comply with direction of university officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.
- Unauthorized possession, duplication or use of keys to any University premises or unauthorized entry to or use of university premises.
- Violations of any University policy, code, rule, or regulation published in hard copy or available electronically on the university website.
- Violation of any federal, state, or local law.
- Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on university premises or use of any such item, even if legally possessed, in a manner that harms, threatens or causes fear to others.
- Conduct that is disorderly, lewd, or indecent; breach of peace; or aiding, abetting, or procuring another person to breach the peace on university premises or at functions sponsored by, or participated in by, the University or members of the academic community. Disorderly conduct includes, but is not limited to, any unauthorized use of electronic or other devices to make an audio or video record of any person while on university premises without his/her prior knowledge, or without his/her effective consent when such a recording is likely to cause injury or distress. This includes, but is not limited to, surreptitiously taking pictures of another person in a gym, locker room, or restroom.
- Apathy or acquiescence in the presence of egregious acts, such as hazing or assault that violates another member or guest of the Simpson University community.
- Abuse of the Student Conduct System, including but not limited to the following:
 - Failure to obey the notice from a Student Conduct Board or University official to appear for a meeting or hearing as part of the Student Conduct System.
 - Failure to respond to notices received via Simpson University student email and/or CPO.
 - Falsification, distortion, or misrepresentation of information before a Student Conduct Board.

- Disruption or interference with the orderly conduct of a Student Conduct Board proceeding.
- Institution of a Student Conduct Code proceeding in bad faith.
- Attempting to discourage an individual's proper participation in, or use of, the Student Conduct System.
- Attempting to influence the impartiality of a member of a Student Conduct Board prior to, and/or during, the Student Conduct Board proceeding.
- Harassment (verbal or physical) and/or intimidation of a member of a Student Conduct Board process prior to, during, and/or after a student conduct code proceeding.
- Failure to comply with the sanction(s) imposed under the Student Code (failure to complete sanctions in the time assigned may result in a charge of \$100).
- Influencing or attempting to influence another person to commit an abuse of the Student Conduct Code System.
- Students are required to engage in responsible social conduct that reflects credit upon the University community and to model good citizenship in a community. Behaviors and/or events that interfere with the educational process, are disruptive to the community and/or are against the institutional mission, are also subject to disciplinary action. Students are expected to practice discretion in all activities, whether covered specifically in this handbook or not.

The University also considers the following to be inappropriate and misconduct for its students:

Advocacy and Promotion

Any student who incites behavior that would be in violation of the guidelines, policies and standards of Simpson University as stated in this Traditional Undergraduate Handbook or other University documents shall be subject to discipline in accordance with the procedures outlined in this code. This guideline does not affect those activities held for educational purposes as described by the University's policy on academic freedom.

Alcohol, Tobacco, and Drug Free Policy

Students enrolled at Simpson University are prohibited from possessing or using alcohol, tobacco, e- cigarettes, hookahs, vaporizers and cloves, both on and off campus, except for students who receive wine at Holy Communion, in recognition of our diverse faith practices. Students of legal age are allowed to drink alcohol in moderation off campus during the times required to leave the residence halls for breaks (I.E. Christmas break, Spring break and summer break) if doing so is done lawfully and responsibly.

In compliance with the federal Drug-Free Schools and Communities Act of 1986 (20 U.S.C. 3194 et. Seq.), the University also prohibits the use (including but not limited to consumption, injection, smoking/inhalation, etc.), possession, manufacture, cultivation, or dissemination of drugs determined to be controlled substances under the federal Controlled Substances Act (21 U.S.C. 811) or declared to be illegal under the laws of the state of California. Notwithstanding California laws such as the Compassionate Use Act or the Medical Marijuana Program Act (Health and Safety Code sections 11362.5 et. seq. and 11362.7- 11362.83), which provide a limited defense against criminal prosecution of persons with recommendations to possess or use medical marijuana, Simpson University, recognizing that medical marijuana remains a "controlled substance" under federal law, still prohibits its students from possessing or using medical marijuana both on and off campus. The use of significantly mind-altering substances, pharmaceutical and otherwise (including salvia divinorum and synthetic forms of banned substances, including but not limited to K2, Spice, Black Magic, etc.) and the inappropriate/illegal use or distribution of any pharmaceutical drugs is forbidden. Further, the possession of any drug paraphernalia is prohibited. Simpson University's campus, students, and its sponsored and sanctioned activities are smoke-free, drug-free and alcohol-free. Violation of Simpson University's "Alcohol- Tobacco-

and Drug-Free Policy” will result in disciplinary action including dismissal and/or criminal prosecution, if applicable. When a student is found responsible for violating the alcohol and/or drug policy, a charge of \$100 will be applied for the first violation; any subsequent violation will result in a charge of \$250. This charge will be in addition to other sanctions that may be required by the SCA.

Any student who feels he/she has a drug, alcohol, or tobacco problem is urged to voluntarily seek confidential assistance through a rehabilitation program, and/or through Counseling Services, located in the Student Success Center, second floor of the library. Students are also encouraged to seek counsel and assistance from a member of the Student Development staff or the Amnesty Program at: amnestyprogram@simpsonu.edu.

In the case of medical situations, the Associate Dean of Student Services on a case-by-case basis may grant exceptions to the absolute prohibition of tobacco and e-cigarettes.

Background to Simpson University’s Alcohol Policy

The Simpson University Student Code states in the Student Handbook that traditional undergraduate students enrolled at Simpson University are prohibited from possessing or using alcohol, tobacco, and cloves, both on and off campus, except for students who are of legal age that receive wine at Holy Communion, in recognition of our diverse faith practices. Students of legal age are allowed to drink alcohol in moderation off campus during the times required to leave the residence halls for breaks (I.E. Christmas break, Spring break and Summer break) if doing so is done lawfully and responsibly.”

Background #1: Relationship with the Christian and Missionary Alliance

Simpson University is an “affiliated enterprise” of the Christian and Missionary Alliance (CMA) denomination. Born out of the “holiness” tradition in America at the turn of the 19th century, the CMA has emphasized living a lifestyle above reproach.

Simpson University was birthed in the lifestyle culture of the CMA and the principle of “living above reproach.” While social norms may have changed, the principle of “living above reproach” remains a guide for all of life.

Background #2: Community on a Christian college campus

Currently, the legal age for drinking is twenty-one. At a traditional residential college (like Simpson University) most students are under the age of twenty-one, making it illegal for them to consume alcohol. Indifference to the larger community of under-age students, and in living out the biblical principle of not causing a brother or sister to stumble, Simpson University asks each student member of the college community for whom it is legal to drink alcohol, to set aside their right to drink alcohol for the sake of the larger student community. Setting aside one’s rights for the sake of others was the subject of two entire chapters of the apostle Paul (I Corinthians 8-9) and is a mark of Christian maturity.

Background #3: Balancing risks and responsibilities

The “jurisdiction” of the non-biblical and non-legal portions of the Student Code exclude those times when students are home for Christmas, Spring and Summer breaks. The alcohol policy allows legal age students who are off campus during the times required to leave the residence halls for breaks (I.E. Christmas break, Spring break, and summer break) to drink in moderation.

These guidelines are made for two primary reasons. They are given to provide students with the opportunity to use their own developing discernment in the absence of an institutional code. Secondly, they are given in order

to recognize that some Simpson students are of the legal drinking age and if they are inclined to drink, ought to be given the opportunity to develop responsible drinking habits. Studies indicate that most students who end up misusing alcohol start their misuse while in college and usually because of peer influence.

At the same time, Simpson University takes seriously the risks that come in the absence of an alcohol policy. Date rape, sexual assault, student-to-student violence and other negative behaviors occur more frequently where alcohol is present. As part of Simpson University's commitment to providing a safe and healthy environment for its students, the Student Code seeks to strike a balance between giving legal-age students opportunities to develop while minimizing the risks that often result from student drinking.

Background #4: Respect for parental and constituent expectations

While there has been no study done, a safe assumption could be made that most parents who send their students to Simpson select Simpson with the expectation that the University will provide a safe and supportive environment that, in many instances, would not include permissible alcohol consumption.

In addition, it is felt that the expectation of supporters, donors and constituents would include an alcohol- free campus policy for students.

Conclusion

Simpson University does not consider the drinking of alcohol either a sin or an indicator of one's spiritual condition. Simpson University has, however, carefully weighed the issue of permissible alcohol drinking among its traditional undergraduate students and decided to enact the alcohol policy as found in the Student Code. Simpson University realizes that not everyone will agree with the alcohol policy, but respectfully requires that each traditional undergraduate student, whether under-age or legal age, abide by the policy.

Drug Testing

The Office of Student Development may require a student to consent in writing to non-prescription controlled substance (drug) testing under the following circumstances.

1. When an allegation has been submitted involving potential prohibited drug use.
2. As a method of ongoing accountability to be included as a sanction in a behavior contract.
3. As part of our ongoing athletic drug testing policy.

Drug tests are conducted without notice in order to ensure accurate testing and must be completed within 24 hours at one of the locations recommended by the Office of Student Development (exceptions may be made on a case-by-case basis with prior approval). Payment for drug testing is as follows:

1. When a drug test is required as part of the investigation process, the University will cover the cost of a negative result
2. When a drug test is required as part of the investigation process, the student will cover the cost of a positive result.
3. Drug testing as a sanction in a behavior contract is at the expense of the student, regardless of the outcome of the test.

If a student refuses to submit to this test or to sign a consent and release of information form or comply with any other required procedure, the University assumes the student is admitting responsibility for a violation and proceeds accordingly. Any student refusing to take a drug test is held responsible for the violation of prohibited

drug use and appropriate disciplinary response(s) will follow. Positive tests are considered conclusive that a student was in an environment where the respective prohibited drug activity occurred and/or that the student participated in such activity. Challenges to positive drug tests based on second-hand use/smoke, or similar arguments, are therefore not valid.

Candles/Open Flame

The burning of candles, incense, or anything else producing an open flame is not permitted on campus and are subject to a disciplinary response. Exceptions may be permitted for special services with prior approval from Residence Life and Campus Safety staff.

Cohabitation

Whether students live on campus or off campus, Simpson University expects students to take seriously our commitment to a Christian view on relationships and sexuality. Examples of prohibited cohabitation include but not limited to students in romantic relationships sleeping/napping together or “sleeping over,” students in romantic relationships living together and students of the opposite sex living together.

Dance

Given the understanding that Scripture encourages the praise of God with dance, we conclude that some forms of dance in certain contexts are appropriate, especially when part of worship. The social dances of many cultures are consistent with Christ-likeness. Since some social dancing is sexually suggestive and allows indiscriminate and sometimes inappropriate contact and the music can reflect the sinful values of our society’s culture, the University policy is as follows:

- Presentations containing dance forms are permitted, when sponsored and supervised by one of the areas of the University (E.G. Spiritual Formation or Faculty Fine Arts Committee).
- The University may sponsor dances for the University community at which the participation of the dancers conforms to a generally accepted format, and which reflect the joyful use of music, rhythm, movement, and social involvement. The area of the University sponsoring the dance must provide direct oversight of the event.
- Students are expected to exercise discretion in the types of dance activities in which they participate both on and off campus. They should avoid dancing which is sexually suggestive, or promotes excessive physical contact, and they are expected to avoid contexts in which the music promotes values inconsistent with Christ-likeness.

Demonstrations

Simpson University believes the importance of freedom of expression and in the value of permitting all members of the University community to publicly express support for or opposition to issues and actions. It is for the protection of these activities that the following guidelines have been established.

- On-campus groups wishing to demonstrate on the Simpson University campus must submit their plan to the Dean of Students and receive approval at least 24 hours in advance of the demonstration.
- Plans submitted to the Dean of Students should include the number of people expected to be involved and the location, time and purpose of the demonstration.

- All protests should be peacefully and respectful of other members of the community and campus property.
- Non-peaceful actions or demonstrations are those that endanger, or injure or threaten to endanger or injure, any person, or that damage or threaten to damage property.
- Disruptive actions or demonstrations are those that restrict free movement, interfere with, or impede access to, regular activities or facilities of the University.

The Office of Student Development and/or Campus Safety have the right to discontinue any protests or demonstrations not in compliance with these guidelines. Off-campus protestors are not permitted to participate in a demonstration on the campus without advance permission from the Dean of Students and may be asked to leave campus at the discretion of Campus Safety or staff members of the Office of Student Development.

Entertainment Policy

Much of the entertainment in contemporary society reflects values inconsistent with Christ-likeness. We must exercise discernment in the choice of those things we watch, read, or listen to. Therefore, the University expects its students to refrain from viewing or using media of any type for the purpose of entertainment when its content is: a) vulgar, b) sexually suggestive, or c) excessively violent (where the violence becomes the main feature of the entertainment). To help ensure that members of the community are not exposed unwillingly to this type of entertainment, all movies, music or other materials to be played or used in any public setting on campus, at other University-owned or leased property, or at a university-sponsored activity off campus, must be pre-approved by a full-time employee responsible for that area of activity and Campus Life staff. In order to comply with copyright law, no personal media may be shown in any public area on campus. Faculty may show them to a class as part of the course requirements (see Entertainment: Showing Movies on Campus for further information).

Failure to Satisfy Disciplinary Responses/Sanctions

If a student does not fully satisfy the requirements of a disciplinary response by the date specified by the disciplinary body or official, the student is subject to further disciplinary action in the form of sanctions or suspension - no additional meetings are necessary, and no review is permitted of such a decision.

Gossip

Simpson University seeks to foster a community built on trust, unity, and mutual respect. Gossip leads to mistrust, disunity, and a loss of community. We seek to follow the wisdom and guidance of the Scriptures as it speaks to this issue. For example, Ephesians 4:29 states: “Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen.” Proverbs 16:28 further explains that “A troublemaker plants seeds of strife; gossip separates the best of friends.” Malicious talk and/or the misrepresentation of others are unhealthy, counterproductive, and must be addressed. Subsequently, gossip may be subject to the disciplinary process.

Guests

Each student is expected to exercise discretion when hosting guests on campus and/ or at university-sponsored events off campus. In some circumstances, the student may face disciplinary action for the behavior of their guest(s).

Harassment/Intimidation

The University will not tolerate harassment, cyber-harassment, cyberstalking, cyberbullying in the judgement of the Dean of Students, intimidation, expressed threats, or implied threats against others. Any conduct that threatens or endangers the health, physical, or emotional safety of a community member, either on or off campus, will result in disciplinary action and/or a formal investigation by Campus Safety or local law enforcement authorities.

Any conduct violation motivated by bias toward characteristics including, but not limited to, race, sex, religion, or class, will result in significantly more serious sanctions, and may result in immediate suspension or expulsion. Any harassment should be reported to the Title IX Coordinator/Dean of Students.

Hate Violations and Incidents

Investigation of hate-motivated violations and incidents are a priority with the University, Residence Life and Campus Safety. Our response is necessary to assure the community that hate-motivated violence, harassment, retaliation, and vandalism will not be tolerated, and that the perpetrators of such violations will be brought to justice and resolution.

Hazing

All forms of hazing and initiation are prohibited; the express or implied consent of the victim will not be a defense. The University takes very seriously any alleged forms of hazing and strictly prohibits this behavior. Any student who participates in such activity will be subject to disciplinary action. Hazing (whether or not for the purpose of initiation, admission into, affiliation with or as a condition for continued membership in, a group or organization) is considered to be any act that can be interpreted as physically or mentally dangerous to the health or safety of a student, harmful, and/or any act which is likely to compromise the dignity of a student; cause embarrassment or shame to a student; cause a student to be the object of ridicule or malicious amusement; or inflict psychological or emotional harm; or which destroys or removes public or private property. Apathy or acquiescence in the presence of hazing are not neutral acts; they are violations of this rule.

Hoverboards & Similar Devices

Due to safety concerns associated with Hoverboards that have been raised by the Consumer Product Safety Commission (CPSC) and the potential impact to the safety of our community, Simpson University has decided to institute a ban on these devices. The term “hoverboards” includes but is not limited to self-balancing scooters, battery or gas operated scooters, hands-free Segway's and electric powered skateboards.

Hoverboards, self-balancing scooters, electronic skateboards, hands-free Segways, and similar devices will not be permitted on campus at Simpson University. You can read a recent statement by the CPSC here at <http://bit.ly/CPSC-hoverboard>. If you have any questions, you may contact Residence Life or Campus Safety.

Modesty Code

Style of dress should be expressive of individuality without compromising recognized standards of appropriateness, modesty and respect for the community. While recognizing the value and uniqueness of individual styles of attire, the University is also concerned about the appropriateness of these styles in various social settings. Clothing which tends toward immodesty, indiscretion, or indecency is not acceptable. Simpson's modesty code is not a measure or statement of spirituality; rather, it seeks to reflect our community's response

to the worth that God has given to us as His creation. Any faculty or staff member has the authority to address a student in cases where these broad guidelines are not followed.

Physical Affection/Contact

It is important that all students conduct themselves, both publicly and privately, in a manner that does not offend their fellow students or nullify their testimony. Physical affection/contact is expected to be appropriate and respectful to the Simpson community and a witness to the Redding community. Behaviors such as sharing beds, physically caressing, prolonged displays of physical affection, or same-sex physical affection that is indicative of romantic intimacy -- whether with humorous intent or not -- are not considered appropriate or respectful in light of our responsibility to others, and our community. While we understand that this is a difficult issue, in alignment with the CMA Sexuality statement, Simpson University believes that the appropriateness of affection differs between same sex couples and opposite sex couples.

Sexual Stewardship

Simpson University supports the God designed and created human sexuality (Genesis 1:27; Matthew 19:4) and He entrusted it to us for safekeeping. Consequently, each person, male and female, is to be a steward of his or her God-given sexuality. Just as our career, possessions, time, talents, etc., belong to God, so does our sexuality. God has given us our bodies and sexuality not for the sole purpose of our personal gratification, but first and foremost to honor Him, and to be used as a vehicle of love toward others in practical and tangible ways that are not sexual (I Corinthians 6:19, 20). Honoring God with our sexuality, in part, means:

- Realizing that our self-worth is both affected by and reflected in it is essential that we "offer our bodies as living sacrifices, holy and pleasing to God" (Rom. 12:1).
- That we "do not cause anyone to stumble" (I Cor. 10:32) and that we respect the boundaries of others as they seek to be responsible stewards of their sexuality.
- Submitting to biblically based guidelines that God has for how our sexuality can best be stewarded.

At Simpson University, we realize that the college years are an important time in the discovery of who we are and in the development of who we are becoming. Significant aspects of that development are the principles and practice of our sexual stewardship in our relationships.

The following sections of this handbook are based on Simpson University's understanding of God's design for human sexuality and are in support of the Christian & Missionary Alliance statement on sexuality, which can be found at <https://www.cmalliance.org/about/beliefs/perspectives/human-sexuality>.

Simpson University seeks to create an environment that gives you the best opportunity to practice God-pleasing sexual stewardship. To do this, we have identified certain behaviors that are not God honoring.

At the same time, we are aware that students may struggle, for various reasons, with practicing sexual stewardship as God intends. We want to be a safe place for students to deal with these struggles (such as sexual behaviors outside of marriage, addiction to pornography, gender identity and same sex attraction) and to provide the assistance, support, and accountability for them as they seek to honor God with their sexuality (certain behaviors may need to be referred to the Student Conduct Administrator).

Each section that follows applies God's guidelines to a number of practices and behaviors that we believe negatively affect your sexual stewardship and, in some cases, may be in direct violation of God's design for sexuality.

While Simpson University cannot condone nor promote sexual behaviors that contradict our denominational and biblical standards, it is expected and encouraged that the Simpson University community *will* condone sensitivity and *will* promote love in response to those who struggle with any aspects of their sexuality.

Sexual Harm

Emergency procedures concerning the criminal aspects of sexual assault can be found under the “Emergency Procedure” section of this handbook.

Sexual harm is any unwanted and/or non-consensual sexual contact in any form whatsoever, however slight, where any sex can be a victim or perpetrator. It is sexual contact, including but not limited to, the breasts, buttocks, groin or genitals, which does not have a person’s consent. It need not be, but could, include penetration by any object or part of another person’s body. Examples might include, among other violations, unwanted kissing, disrobing or exposure, touching or fondling, touching intimate parts of the body or the clothing covering those body parts and attempted sexual penetration.

Please note that the process of rendering an individual unable to make a conscious decision to engage or not engage in sexual activity with another person with the goal of having sex is considered sexual harm. Voluntary, unwitting or forced consumption of alcohol, date-rape drugs or other drugs may render an individual incapacitated. An incapacitated individual is one who is unaware, unconscious, or physically defenseless, and is incapable or unable to give consent to said sexual activity.

The University will, upon written request from the alleged victim, disclose to the alleged victim of any crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the alleged victim of such crime or offense is deceased because of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sexual Exploitation

When a behavior does not otherwise constitute sexual harm, sexual misconduct, or sexual harassment, and when an individual takes non-consensual, unjust, or abusive advantage of another for his/her own advantage or benefit or to advantage or benefit anyone other than the victim, the behavior is classified as Sexual Exploitation. Examples of sexual exploitation include, but are not limited to, non-consensual video and/or audio recording and/or nonconsensual distribution of recorded materials, “sexting,” engaging in voyeurism and listing another’s contact information on social networking sites.

Sexual Harassment

Sexual harassment consists of unwanted, non-consensual or unwelcome sexual or gender-based behavior. The behavior can be verbal, non-verbal or physical. Sexual harassment exists when any of the following four conditions are met:

1. Submission to the conduct is made a term or condition, either explicitly or implicitly, of obtaining education or employment.
2. Submission or rejection of the conduct is used as a factor in decisions affecting that person’s education or employment.
3. The conduct has either the purpose or effect of “substantially interfering” with a person’s education or employment.

4. The conduct creates an “intimidating, hostile or offensive” environment.

Sexual harassment often has a devastating effect on the people involved, and it demoralizes and devalues institutions and the individuals associated with them. A safe and equitable learning environment is fundamental to academic success.

Anyone who believes he/she is the victim of sexual harassment is encouraged to report the facts of the incident(s) to the Title IX Coordinator/Dean of Students or any member of the University staff. Steps will be taken to immediately stop any ongoing behavior. An investigation will be promptly conducted, followed by appropriate preventative and/or corrective actions.

Sexual Misconduct

Simpson University affirms the biblical guidelines that all sexual relationships are expected to be within the context of a faithful heterosexual marriage. Using the biblical guidelines of heterosexual marriage and sexuality (including the honoring of physical, emotional and spiritual intimacy as a reflection of God's covenant of love for us) as a reference point, inappropriate sexual conduct (including, but not limited to; intercourse, oral sex, transgender behavior, homosexual expressions of physical intimacy, genital contact and undressing) is subject to discipline, which is administered in a caring and redemptive manner. Each situation is evaluated separately, taking into consideration the individuals and circumstances uniquely involved, so that the help provided is loving, beneficial, and promotes growth in the individuals involved.

RESTORATIVE DISCIPLINARY PROCEDURES/PROCESSES

As the writer of the New Testament book of Hebrews says, “No discipline is enjoyable while it is happening...” At Simpson University, we believe in “restorative discipline” as opposed to “punitive discipline.” While punishment looks back and is concerned that the person “pay” for their actions, often producing fear and anger in the one being punished, at Simpson, restorative discipline looks forward, seeking the best way to assist the student in developing positive traits and patterns of living, to restore relationships that have been damaged by misbehavior and is designed to produce a sense of being cared for in the one being disciplined.

The University is committed to provide a caring and loving atmosphere in which students can risk becoming increasingly vulnerable and face any difficult and painful issues in their lives, whether they have led to bondages that need to be broken or emotional wounds that need healing. Students who find themselves in violation of the Student Conduct Guidelines are encouraged to “come-in” to see one of the Student Development staff for help and counsel. Such responsible behavior is considered in the decision concerning appropriate disciplinary action. Students who are “called-in” for the specific purpose of discipline do not have this advantage.

Simpson’s disciplinary process supports the commitments of The Simpson Way, “Christ: My Focus, Character: My Priority, and Community: My Responsibility.”

A decision to implement any disciplinary action shall be made based on whether it is more likely than not that the student has violated the Student Conduct Guidelines.

Amnesty

Students who struggle with issues that violate Simpson University's Student Code* are encouraged to seek help and support from Student Development and other areas of the University. Examples of such issues include, but are not limited to, pregnancy, drugs, alcohol, pornography, and sexual behaviors. Knowing that many University students who struggle with these issues may fear asking for help because of the potential consequences, Simpson University has established an Amnesty Policy. This policy allows students to receive help, support to work through these issues, and accept accountability for these behaviors without going through the normal discipline process.

Those students who seek help from Student Development receive appropriate assistance. Students requesting help are asked to abstain from the behavior and may be asked to sign a behavioral agreement and/or seek professional help. Students must request help and amnesty before any disciplinary conversation addressing the specific inappropriate behavior(s) occurs. Staff members, including student leaders, from the offices of Student Development, carry out typical disciplinary conversations. Students also must be honest, cooperative, and compliant with amnesty requirements, and demonstrate a true desire to change. Failure to abide by the terms of an amnesty agreement may result in the termination of the amnesty agreement and no protection from the discipline process.

Amnesty requirements may include one or more of the following:

- Act by obtaining a behavioral assessment with a university counselor (at the expense of the University) or a licensed mental health practitioner (at the student's own elected expense) and to follow the recommendations of that counselor.
- Meet regularly with a mentor for accountability and support.
- Attend a support group(s), such as Alcoholics Anonymous or Celebrate Recovery.
- Conduct research and write an essay relating to an area of struggle.
- Develop a written statement of the student's physical/emotional convictions, by which the student will abide.
- Participate in restitution regarding a victim(s) or potential victim(s) in situations where the student has revealed any threats or acts of serious harm to others or if the student is assessed as being potentially harmful to others.

All information discussed in the amnesty process is ethically confidential within the Amnesty Program. No information revealed in the process is discussed outside of the Amnesty Program with the following possible exceptions:

- If the student permits/requests such disclosure (E.G. Medical/counseling providers).
- If the student reveals any threats or acts of serious harm to him/herself or others or if the student is assessed as being potentially harmful to him/herself or others.
- Consultation purposes (seeking professional assistance in making decisions about a case without disclosing identifying information).
- If discipline records are requested by another entity (school to which a student is transferring, jobs, study-abroad programs, etc.) the record will state only that the student participated in the Amnesty Program and that he/she did or did not complete the program. Further disclosure would require a written release from the student, specifying Amnesty Records.
- If the student reveals information about abuse or neglect of minors or the elderly.
- If a student has potentially violated a federal, state, or local law (E.G. Clery Act**, To victims, or to legal authorities)

**The Amnesty program is applicable to violations of the Student Code and cannot be requested for violations of other University code and policy (E.G. Campus Safety, Facilities, etc.).*

***The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires the University to disclose information about crime on and near our campus. Simpson University will disclose all information required by the Clery Act even if reportable information is revealed through or during the University amnesty process. (Such disclosure does not necessarily include the names of students in the Simpson University Amnesty Program).*

When students request amnesty, they are not suspended for behaviors they have engaged in prior to their confession and request for amnesty. However, there are instances where a student may be required to withdraw from Simpson University for reasons of safety, because of potential legal violations, or in order to get further help before returning as a student. In addition, there are some instances where student leaders or representatives may be required to step down from their positions of responsibility.

If a written allegation is made regarding any behavior covered under the Amnesty Program, the normal discipline process must still be followed.

Please see the Amnesty information documents in the Student Development Office. This Code is not the exclusive documentation regarding the Amnesty Program. Students may contact the Office of Student Development to request amnesty or to learn more about the policy at amnestyprogram@simpsonu.edu.

Accountability Incident Reports/Allegations/Hearing Process

Any member of the University community may file an incident report (allegation) involving any student(s) for misconduct and violations of the Student Code. An incident report can be submitted online at simpsonu.edu/incident. Any incident report should be submitted as soon as possible after the event takes place, preferably within four weeks of the event, and within two weeks of the first attempt to resolve the matter. If the initial complainant withdraws an allegation or withdraws from school before resolution, another member of the University community may resubmit the same charge.

The Student Conduct Administrator assesses all Incident Reports to ensure that the reports are fair and appropriate in light of the information presented/available. A student charged with violating a section of the SU Student Code or University policy is referred to the appropriate disciplinary body or official. Based on the nature and severity of the offense, the Student Conduct Administrator may:

Choose an alternative resolution method (I.E. Mediation, restorative justice, etc.) in lieu of or in conjunction with the options below.

1. Allow the violation to be handled by an appropriate University official(s).
2. Handle the incident personally.
3. Refer the incident to a Student Conduct Board Hearing.
4. Dismiss the matter without disciplinary action.

The Student Conduct Administrator may conduct an assessment to determine if the charges have merit and/or if they can be disposed of administratively by mutual consent of the parties involved on a basis acceptable to the Student Conduct Administrator. During this time, it is at the Student Conduct Administrator's discretion to require a non-complainant victim to agree to the charge that has been made on his/her behalf and to require the complainant to do his/her due diligence to secure the presence of the non-complainant victim at a Student Conduct Board Hearing. Such disposition shall be final and there shall be no subsequent proceedings. If the charges are not admitted and/or cannot be disposed of by mutual consent for various reasons, including but not limited to the respondent's withdrawal from the University, the Student Conduct Administrator may later serve in the same matter as the Student Conduct Board or a member thereof.

If the student admits violating institutional rules, but sanctions are not agreed to, subsequent process, including a hearing if necessary, shall be limited to determining the appropriate sanction(s) even when the respondent withdraws from the University prior to final resolution.

If the allegations are also criminal in nature, the University may or may not inform the alleged perpetrator within the first 24-72 hours of being made aware of allegations. This will allow local law enforcement authorities to begin their investigation before the University pursues its own resolution. This period will allow the victim and the University to file the appropriate information with the local law enforcement.

All charges shall be presented to the respondent in written form. A time shall be set for a Student Conduct Board Hearing, not less than five nor more than fifteen business days after the student has been notified. Maximum time limits for scheduling of Student Conduct Board Hearings may be extended at the discretion of the Student Conduct Administrator.

Occasions may arise when it is not practical to resolve a potential violation of Student Code within the period proscribed by the Traditional Undergraduate Handbook (I.E. 5-15 days). Therefore, the determination of violations of the Student Code that come under the jurisdiction of Simpson University during summer, spring and/or Christmas breaks may be deferred until after the break, once classes resume.

Student Conduct Board Hearings shall be conducted by a Student Conduct Board according to the following guidelines except as provided by item seven below:

- Student Conduct Board Hearings normally shall be conducted in private.
- The complainant, respondent and their advisors, if any, shall be allowed to attend the entire portion of the Student Conduct Board Hearing at which information is received (excluding deliberations). Admission of any other person to the Student Conduct Board Hearing shall be at the discretion of the Student Conduct Board and/or its Student Conduct Administrator. Virtual attendance may be allowed at the discretion of the Student Conduct Administrator.
- In Student Conduct Board Hearings, involving more than one respondent, the Student Conduct Administrator, in his or her discretion, may permit the Student Conduct Board Hearings concerning each student to be conducted either separately or jointly.
- The complainant and the respondent have the right to be assisted by an advisor they choose, at their own expense. It is strongly recommended that the complainant and/or the respondent selects an advisor who has been trained in the Student Conduct Board Hearing process, particularly in cases that are sexual in nature. The complainant and/or the respondent is responsible for presenting his or her own information, and therefore, advisors are not permitted to speak or to participate directly in any Student Conduct Board Hearing before a Student Conduct Board. A student should select as an advisor a person whose schedule allows attendance at the scheduled date and time for the Student Conduct Board Hearing because delays will not normally be allowed due to the scheduling conflicts of an advisor.
- The complainant, the respondent and the Student Conduct Board may arrange for witnesses to present pertinent information to the Student Conduct Board. The University will try to arrange the attendance of possible witnesses who are members of the University community, if reasonably possible, and who are identified by the complainant and/or respondent at least two weekdays prior to the Student Conduct Board Hearing. Witnesses will provide information to and answer questions from the Student Conduct Board. Questions may be suggested by the respondent and/or complainant, and given to the Student Conduct Board, to be answered by each other or by other witnesses. This method is used to preserve the educational tone of the hearing and to avoid creation of an adversarial environment. Questions of whether potential information

will be received shall be resolved at the discretion of the chairperson of the Student Conduct Board.

- A Student Conduct Board at the discretion of the chairperson may accept pertinent records, exhibits, and written statements (including Student Impact Statements) as information for consideration.
- All procedural questions are subject to the final decision of the chairperson of the Student Conduct Board.

After the portion of the Student Conduct Board Hearing concludes in which all pertinent information has been received, the Student Conduct Board shall determine (by majority vote if the Student Conduct Board consists of more than one person) whether the respondent has violated each section of the Student Code which the student is charged with violating.

The Student Conduct Board's determination shall be made based on the information whether it is more likely than not that the respondent violated the Student Code.

Formal rules of process, procedure, and/or technical rules of evidence, such as are applied in criminal or civil court, are not used in Student Conduct proceedings.

There shall be a single record, such as a tape recording, of all Student Conduct Board Hearings before a Student Conduct Board (not including deliberations). Deliberations shall not be recorded. The record shall be the property of the University.

If a respondent fails, with notice, to appear before a Student Conduct Board Hearing for various reasons, including, but not limited to, the respondent's withdrawal from the University, the information in support of the allegation shall be presented and considered in their absence. However, no student may be found to have violated the Student Conduct Code solely because he/she failed to appear before a disciplinary body or University official.

The Student Conduct Board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the complainant, respondent, and/or other witness during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, closed circuit television, video conferencing, videotape, audio tape, written statement, or other means, where and as determined in the sole judgment of the Student Conduct Administrator to be appropriate.

Personal Safety Consideration

The Student Conduct Administrator shall accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the Complainant, Respondent, or other witnesses during the hearing by taking appropriate and reasonable measures.

Interpretation and Revision

Any question of interpretation or application of the Student Code shall be referred to the Dean of Students or her/his designee for final determination. The Student Code shall be reviewed every year under the direction of the Dean of Students.

Parental Contact

Pursuant to the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA), any student under the age of 21 who violates the University's guidelines concerning the use of alcohol or any controlled substance should be aware that his/her parent or guardian may be informed of the violation and its disciplinary consequences. Parents may also be contacted when an identifiable concern has been raised concerning a health or safety emergency. In addition, parents may be contacted when the student is facing dismissal from the University.

Records

Other than University suspension and expulsion, disciplinary sanctions shall not be made part of the student's permanent academic record but shall become part of the student's disciplinary record. Upon graduation, the student's disciplinary record may be expunged of disciplinary actions other than residence hall expulsion, University suspension or University expulsion, upon application to the Dean of Students. All cases involving the imposition of sanctions shall be expunged from the student's confidential disciplinary records seven years after final disposition of the case.

In situations involving both a respondent and a student(s) claiming to be the victim of another student's conduct, the records of the process and of the sanctions imposed, if any, shall be considered to be the education records of both the respondent(s) and the student(s) claiming to be the victim because the educational career and chances of success in the academic community of each may be impacted.

Violation of Law and University Discipline

University disciplinary proceedings may be instituted against a student charged with conduct that potentially violates both the criminal law and the Student Code (that is, if both possible violations result from the same factual situation) without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under this Student Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus at the discretion of the Student Conduct Administrator.

Determinations made or sanctions imposed under this Student Code shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of University rules were dismissed, reduced, or resolved in favor of or against the criminal law defendant.

When federal, state, or local authorities with a violation of law charge a student, the University will not request or agree to special consideration for that individual because of her or his status as a student. If the alleged offense is also being processed under the Student Code, the University may advise off-campus authorities of the existence of the Student Code and of how such matters are typically handled within the University community. The University will attempt to cooperate with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators, if the conditions do not conflict with campus rules or sanctions. Individual students and other members of the University community, acting in their personal capacities, remain free to interact with governmental representatives, as they deem appropriate.

Title IX

Reports or allegations that meet the criteria for a Title IX complaint will be referred to the Title IX Coordinator, the Dean of Students, for processing.

California Education Code 66270: Simpson University, an educational institution of the Christian and Missionary Alliance denomination, takes seriously anti-discrimination provisions under federal and state law, and is committed to providing a learning and living environment that promotes student safety, transparency, personal integrity, civility and mutual respect. Simpson University, like all other faith-based institutions in California, is exempted by the state from California Education Code 66270; the California Equity in Higher Education Act, to the extent the application of California Education Code 66270 is not consistent with the institution's religious tenets.

The exemption may apply to, but is not limited to, requirements as expressed in university policies including the traditional undergraduate handbook, parent handbook, mission statement, diversity statement, etc. We retain all rights afforded to us under federal law and the laws of the State of California. For further information, please visit simpsonu.edu/code66270.

Disciplinary Responses/Sanctions

In each case in which a Student Conduct Board determines that a student has violated the Student Code, sanction(s) will be determined and imposed by the Student Conduct Administrator in accordance with the sanctioning guidelines outlined below. In cases in which persons other than, or in addition to, the Student Conduct Administrator have been authorized to serve as the Student Conduct Board, the recommendation of the Student Conduct Board shall be considered by the Student Conduct Administrator in determining and imposing sanctions. The Student Conduct Administrator is not limited to sanctions recommended by the members of the Student Conduct Board. Following the Student Conduct Board Hearing, the Student Conduct Board and the Student Conduct Administrator shall advise the respondent (and a complaining student who believes he/she was the victim of another student's conduct) in writing of its determination and of the sanction(s) imposed, if any.

Each incident is reviewed on a case-by case basis, with consideration to: 1) the severity of the violation, 2) the context of the incident, 3) a history of prior misconduct, 4) the responsiveness of the respondent to accountability, and 5) the degree to which the individual displays genuine repentance.

Any of the following consequences/sanctions may be imposed upon any student found to have violated the Student Code, and more than one of the consequences/sanctions listed below may be given for any single violation:

- **Warning:** A notice in writing to the student that the student is violating or has violated institutional policies or guidelines.
- **Loss of Privileges:** Denial of specified privileges for a designated period.
- **Charges:** Previously established and published fines may be imposed. In the case of damage to University property, the amount of the fine is determined by the University administration.
- **Judicial Hold:** a hold placed on a student's account that will prevent him/her from completing the housing application process and registering for classes.
- **Involvement:** Active participation in University activities or events including, but not limited to Simpson sponsored events.
- **Restitution:** Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
- **Discretionary Consequences:** Work assignments, essays, service to the University or other related discretionary assignments. These consequences can be an opportunity for the student to give something back to the Simpson and/or Redding community for the time and energy taken from the community by the student's misconduct.

- References: In some cases, students may be required to submit references as a prerequisite to re-enrollment (in cases involving suspension) or as a means of verifying the completion of sanctions.
- Drug Tests: Random drug tests at the expense of the student at one of the locations recommended by the office of Student Development (exceptions may be made on a case-by-case basis with prior approval). The timing of the drug testing will be determined by the SCA and must be completed within 24 hours.
- Educational Sanctions: Students who violate the Alcohol- Tobacco- and Drug-Free Policy may be required to participate in educational alcohol and/ or drug prevention courses. A passing score must be obtained in order for the sanction to be considered fulfilled. Educational courses may be required for students involved in other violations of the Student Code, including but not limited to sexual harm and violent behavior. It is the responsibility of the student to cover the cost of any required course(s).
- Denial for graduating seniors of the opportunity to walk at the graduation ceremony.
- Placement of a sealed letter in the permanent academic file of a graduating senior indicating that the student is not in good standing with Student Development/Simpson University.
- Restricted access to the Simpson University facility and/or specified activities.
- Room Changes: A student may be required to move to a different room and/ or residence hall. This sanction would be enacted with the approval of the Assistant Dean or his/her designee.
- Contact restriction: A student may be required to refrain from any and all contact (direct and/or indirect) with a particular member of the Simpson community. A Contact Restriction may also be required following the submission of an allegation, prior to a finding of “responsible,” in cases where physical or emotional safety is a concern.
- Behavior Agreement: A written agreement outlining specific behaviors the student will engage in to address the issue(s) raised in the disciplinary process
- Behavioral Assessment*: Session(s) with a University counselor (at the expense of the University) or a licensed mental health practitioner (at the student’s own elected expense) resulting in recommendations to the Student Conduct Administrator concerning the institutional response to the student’s behavior. Students may be required to pay for any University counseling sessions in excess of the three sessions that are available to students on an annual basis, per the requirement of Counseling Services.
- Behavioral Assessments may also be required of a respondent following the submission of an allegation, prior to a finding of “responsible,” including but not limited to potential Code violations involving an immediate threat to safety.

In cases where a student evidences serious behavioral and/or immediate safety concerns for the Simpson University community, based upon the recommendation of the Dean of Students for and/or his/her designee, the student may be required to execute a release provided by the University permitting Counseling Services to share any pertinent information received during the assessment with appropriate University officials or agents. If the student is under the care of a non-Simpson University healthcare professional at her/his own elected expense, the student may also be required to execute a release provided by the University permitting that professional to disclose any relevant information to appropriate University officials or agents. The failure of a student to submit to such an assessment or to provide the requested releases can be grounds for disciplinary action against the student, up to and including suspension.

- Other sanctions recommended by a university counselor or a licensed mental health practitioner after the behavioral assessment has been completed.
- Individual Accountability: Meeting(s) with a University staff or faculty member or pre-approved non-Simpson community member for a prescribed amount of time. In cases involving a non- community member, a FERPA waiver may be required.

- Temporary suspension from representative or leadership positions with or without pay.
- Placed on Disciplinary Status (Warning or Probation).

Disciplinary Warning:

A period to allow review of the student's behavior and provide an opportunity for change. Students who are placed on disciplinary warning will be placed on a Behavior Contract.

Disciplinary Probation:

A period to allow review of the student's behavior and provide opportunity for change. Students who are placed on disciplinary probation will be placed on a Behavior Contract. While on probation, a student may not hold any leadership position or represent the University in any way, including participation in intercollegiate athletics or on traveling music teams (unless the student is a music major). Being found responsible for another violation of the Code while on disciplinary probation will result in an evaluation to determine if continued enrollment at the University is in the best interests of the student and the University. The minimum period of time a student shall remain on disciplinary probation is generally four consecutive months during the spring and/or fall semesters.

Residence Hall Suspension:

Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions of readmission may be specified. If a student receives this sanction any time during the refund period, the student is entitled to that refund; however, if this sanction is received after the final date of refund, the student will not receive a refund of charges. In either case, Student Financial Services will be notified of the status change. If this change results in adjustments to the student's financial aid eligibility, and an owing balance remains, the student will be responsible to submit payment, regardless of when the sanction happened.

Residence Hall Expulsion:

Permanent separation of the student from the residence halls. If a student receives this sanction anytime during the refund period, the student is entitled to that refund; however, if this sanction is received after the final date of refund the student will not receive a refund of charges. In either case, Student Financial Services will be notified of the status change. If this change results in adjustments to the student's financial aid eligibility, and an owing balance remains, the student will be responsible to submit payment, regardless of when the sanction happened.

Disciplinary Suspension:

Separation from the University for a definite period of time (one-semester minimum), after which the student is eligible to reapply. Conditions for readmission may be specified, and a letter will be filed in the student's permanent record in the Registrar's Office and a notation will be made on the student's academic transcript regarding the suspension. When suspended, the student has 24 hours from the time of notification of suspension to leave the community. During this time, he/ she may not attend class or participate in any other campus activities. The Dean of Students may shorten this period if the individual engages in any inappropriate behavior, or the Dean of Students believes that to do so would be in the best interest of the individual or the community. Should a student file an appeal of the decision to suspend, he/she remains a part of the community until the appeal process has been completed and a decision has been made.

While awaiting the appeal process, if further serious behavior occurs that violates University guidelines, it may lead to an interim suspension. If the appeal is denied, the suspension goes into effect that day, and the 24-hour transition period begins. Once the individual, who has been suspended, leaves the community, he/she may not return to the campus for any reason during the period of the suspension without prior approval from the Dean of Students. If a student receives this sanction anytime during the refund period, the student is entitled to that refund; however, if this sanction is received after the final date of refund, the student will not receive a refund of charges. In either case, a return of Title IV Funds will be calculated, and if an owing balance remains, the student will be responsible to submit payment, regardless of when the sanction happened.

If a suspended student needs to visit the Simpson University campus for any reason, he/she should first obtain permission from the Dean of Students and may be required to be accompanied by a staff escort.

Deferred Suspension:

Once a suspension has been sanctioned, the suspended student may appeal to the Dean of Students for a deferred suspension. (This deferral does not apply to interim suspensions.) During a deferred suspension the student will be officially suspended from the University, but the suspension will be deferred, meaning that the student may continue to attend classes at this time. However, the original suspension will be automatically enforced for failure to complete any assigned sanctions by the deadline and/or for any subsequent violation of the Student Conduct Code, unless the Dean of Students determines otherwise in exceptional circumstances.

If the student is found responsible for any subsequent violation of the Student Code, the student may be suspended for a minimum of two (2) semesters in addition to the other consequences imposed for the subsequent violation.

Students on Deferred Suspension may be limited in their abilities to represent the University on any athletic team other than intramurals, hold an office in any registered student organization, represent the University in any extracurricular activity or official function, or participate in any study abroad program. Deferred Suspension may also include the denial of specific University privileges, including but not limited to, attendance at athletic functions, unrestricted library use, parking privileges, University computer and network usage, and residence hall visitation for a designated period.

The Student Conduct Administrator on a case-by-case basis will determine the duration of any deferred suspension period and the specific restrictions imposed.

Interim Suspension:

In certain circumstances, the Dean of Students and/or a designee may impose a University or residence hall suspension following the submission of an allegation, prior to a Student Conduct Board Hearing based upon the recommendation of the Student Conduct Administrator and/or a designee. Interim suspension may be imposed only: a) to ensure the safety and well-being of members of the University community or preservation of University property; b) if the student poses an ongoing threat of disruption of, or interference with, the normal operations of the University. A Contact Restriction may also be required following the submission of an allegation, prior to a finding of “responsible,” in cases where safety is a concern.

During the interim suspension, a student shall be denied access to the residence halls and/or to the campus (including classes) and/or all other University activities or privileges for which the student might otherwise be eligible, as the Assistant Dean, Dean of Students, or the Student Conduct Administrator may

determine to be appropriate. If the student is a resident, he/she will be responsible to make her/his own housing arrangements. The student shall have up to three hours to vacate the University premises once an interim suspension has been imposed. The interim suspension does not replace the regular process, which shall proceed on the normal schedule, up to and through a Student Conduct Board Hearing, if required. However, the student should be notified in writing of this action and the reasons for the suspension. The notice should include the time, date, and place of subsequent hearing at which the student may show cause why her or his continued presence on the campus does not constitute a threat and at which they may contest whether a campus rule was violated. The appeal process does not apply for this sanction.

Disciplinary Expulsion:

Permanent separation of the student from the University. A letter will be filed in the student's permanent record in the Registrar's Office and a notation will be made on the student's academic transcript regarding the expulsion. If a student receives this sanction anytime during the refund period, the student is entitled to that refund; however, if this sanction is received after the final date of refund, the student will not receive a refund of charges. In either case, a return of Title IV Funds will be calculated, and if an owing balance remains, the student will be responsible to submit payment, regardless of when the sanction happened. If an expelled student needs to visit the Simpson University campus for any reason, he/she should first seek permission from the Dean of Students and, if permission is granted, may be required to be accompanied by a staff escort.

Appeals Process

How to Appeal

A student may submit, to the Dean of Student's office, a written request to review a discipline decision by 5 p.m. the second business day after the issuing of a verbal or written disciplinary response. A student's failure to submit a request by this deadline waives the right to appeal and renders the decision final. Neither parents nor legal counsel can submit a request for review or participate in the appeal process.

Scope of an Appeal

A student may request an appeal based only on the following circumstances which affect the outcome of the disciplinary decision:

1. To consider new information that was not available at the time of the meeting/hearing.
2. To determine whether the decision reached regarding the respondent was based on substantial information; that is, whether there were facts in the case that, if believed by the fact finder, were sufficient to establish that a violation of the Student Code occurred.
3. To determine whether the Student Conduct Board Hearing/Disciplinary Process was conducted fairly in light of the charges and information presented and in conformity with prescribed procedures, giving the complaining party a reasonable opportunity to prepare and to present information that the Student Code was violated, and giving the respondent a reasonable opportunity to prepare and present a response to those allegations. Deviations from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results.
4. Whether the sanction(s) imposed were appropriate for the violation of the Conduct Code that the student was found to have committed.

Possible Appeal Outcomes

The Dean of Students may:

- Reverse or amend the decision, and send notice to the appropriate parties.
- Affirm the original decision.

There shall be only one request for appeal accepted for any given disciplinary decision up to and including suspension. Decisions by the Dean of Students are final, except in cases where the outcome is expulsion, in which case the expelled student may appeal a second and final time to the President of the University. The student must submit a written appeal to the President by 5p.m. the second business day after receipt of written notification of the Dean of Student's denial of the appeal or the appeal outcome upholding the expulsion. The President may reduce the sanction, if warranted, after consultation with the Dean of Students, a representative of the last adjudicating body, and/or any other relevant individual. Absent extenuating circumstances, the President will inform the student of the final decision in writing within thirty business days of receiving the appeal.

**On a case-by-case basis, some sanctions (E.G. Behavioral Assessments, No Contact Restrictions, Drug Testing) enforced prior to the appeal may still be enforced if and until any specific sanctions are overturned.*

**Some sections of the Student Code have been reproduced by permission from the article "21st Century Model Code" (www.edstoner.com). Some sections have also been lifted and adopted from LRP Publications, Earlham College Policies and Guidelines, the Beloit College Website and the St. Olaf College Website.*

ACADEMIC EXPECTATIONS

Plagiarism/Cheating

This section, which addresses issues related to honesty, gives us the opportunity to express and live out of the second statement of The Simpson Way, "Character: My Priority." Academic integrity is a serious matter. Dishonesty is an affront to the character and law of God; it violates the biblical principles of speaking truthfully, dealing honestly, and not practicing deceit. It is also an insult to the academy because it damages trust, and thereby destroys the basic building block of community within the University.

Examples of Dishonest Behavior

Note: This section is meant to provide clarity on what kinds of behaviors are dishonest by their nature. This is not an exhaustive list. The Academic Catalog is the official location for information relating to academic integrity. If there is any uncertainty about whether a non-listed behavior is right or wrong, students are encouraged to seek the counsel (and advanced approval) of their professors.

The misattribution or misrepresentation of the intellectual work of another person as one's own (I.E. Plagiarism). This includes using another person's words, ideas or graphic materials (pictures, charts/tables, etc.) without proper citation. It is plagiarism (a) to not place quotation marks around clauses, sentences, paragraphs that have been lifted verbatim or essentially intact from another source; (b) to use another person's ideas without specifically identifying the source; and (c) to paraphrase the work of another person without specifically identifying the source.

Inventing or falsifying information in an academic exercise (E.G. Making up a fictitious source or quote; intentionally giving an incorrect citation).

Cheating (E.G. Obtaining/attempting to obtain answers from another student for an academic exercise or test; using unauthorized notes or text messages during an exam).

Allowing one's own intellectual work to be dishonestly used by others (E.G. Sharing a term paper, examination, or electronic file so that another student may cheat).

Misrepresenting or disguising one's actions in order to deceive the instructor (E.G. Fabricating a reason for having missed a class or deadline; turning in a paper for one class that was originally written for another class; buying, finding or receiving a term paper from another source and representing it as one's own work; unpermitted collaboration on course assignments).

Preventing other students from successfully completing an academic assignment (E.G. Theft of materials from the library; stealing a textbook, notebook or electronic file from another student; hiding materials in the library to prevent their use by others; ruining another student's laboratory experiment).

Forging a signature on, or unauthorized alteration of, academic documents such as transcripts, registration forms, drop/add forms, class roster sheets, and grade books.

Attempting any of the above.

We consider motivation or intent to be an important factor in determining how to deal with dishonest academic behavior. Thus, we distinguish between blatant dishonesty, which occurs when a person knowingly and intentionally engages in any of the behaviors noted above; and negligent dishonesty, which occurs when a person is unaware that his or her behavior is wrongful.

Academic Warning

A student is placed on academic warning when his/her grade-point average drops below 2.0 but is not at the academic probation level. Additionally, a student may be placed on academic warning as consequences for academic dishonesty. In the latter situations, the student is placed on academic warning for a specified period, set by the Academic Council, to provide an opportunity to better understand the definitions and additional consequences of academic dishonesty. The student may continue to receive University scholarships, grants, state and federal tuition assistance.

Academic Probation

In addition to issues relating to grades and cumulative grade-point averages, a student may be placed on academic probation for issues related to academic dishonesty for a specified period, set by the Academic Council, to provide opportunity for change. While on probation, a student may not represent the school in any off-campus activity such as athletics or musical teams (with the exception of music majors) and may not hold any leadership position. The student may continue to receive University scholarships, grants, state and federal tuition assistance.

Suspension

The Academic Council may impose suspension for issues of academic dishonesty, which is a separation from the University for a definite period, after which the student is eligible to reapply. Conditions for readmission must be specified at the time of suspension.

Dismissal

After being readmitted following a period of suspension, a student may be dismissed from the University because of repeated instances of academic dishonesty or because of an insufficient grade-point average.

Negligent Dishonesty

At the discretion of the professor, this may result in an automatic “F” for the assignment and may require that, in order to receive credit for the course, the student repeat the assignment (without credit) using proper documentation.

Blatant Dishonesty

At the discretion of the faculty member, this may result in failure in the course.

Repeated Dishonest Behavior

This may result in the student being placed on academic warning, academic suspension, or dismissal from the University by the Academic Council. Additional information about the academic dishonesty policy can be found in the current catalog. The catalog can be found online at simpsonu.edu/catalog.

CAMPUS SAFETY EXPECTATIONS

Parking

All students, faculty, staff and visitors are required to have a permit to park on campus. All persons are responsible to park only in a parking lot that displays the color matching their permit color.

- Parking is prohibited on campus streets other than in clearly marked spaces
- The campus speed limit is 15 mph.

Violation Fees (first violation of each)

Parking Violations

1. Restricted parking (handicapped)..... \$100
2. Permit required/no permit displayed..... \$100
3. Permit not valid in this area..... \$ 25
4. Parking in a NO PARKING space/area..... \$ 25
5. Parking outside of marked parking stall..... \$ 25
6. Parking in an undesignated area..... \$ 25
7. Unauthorized parking in a RESERVED or DESIGNATED space/area... \$ 25
8. Obstructing a driveway, access to Dumpsters or fire lane..... \$ 25
9. Parking within 15 feet of a fire hydrant..... \$ 25

Moving Vehicle Violations

10. Speeding or reckless driving..... \$100
11. Failure to stop at a stop sign..... \$ 25

Repeat Violation Policy

- Above violations except numbers 1 and 10, which remain at \$100 for each occurrence, a Second violation is an additional \$50 fine.
- A third violation is an additional \$75 fine, and the student might be referred to the Student Conduct Administrator for additional sanctions.
- A fourth violation is an additional \$100 fine, and the student will be referred to the Student Conduct Administrator for additional sanctions, including by not limited to the potential the loss of vehicle privileges on campus for the remainder of the academic year.

Enforcement Procedure

- The enforcement process begins when a ticket is issued.
- The recipient of the ticket can either appeal the ticket or pay it. All appeals must be made within 7 calendar days of issuance of the ticket to the Campus Safety Office.

Appeal Process

- Written appeals must be submitted to the Campus Safety Manager or his/her designee.
- If a violation goes uncontested for 14 days, the appropriate charge for the violation will be billed to the violator's account.
- Repeated parking violations or any moving vehicle violations may result in the loss of a student's privilege to use his/her vehicle on Simpson University property.

Guests

The University reserves the right to require guests to leave if they are in violation of University rules and regulations or federal, state or local laws, and/or disturb other members of the University community. Students are responsible for the behavior of their guests and may be liable for their guest's behavior.

Theft

The University does not assume responsibility for the personal property of students. Locking doors and windows and alerting neighbors of unoccupied rooms are the strongest deterrents against theft. If the homeowner's policy of their parent/guardian does not provide coverage, residents may want to consider purchasing rental insurance from an insurance provider.

CHAPEL EXPECTATIONS

Chapel

Chapel at Simpson University is a place "where our hearts and minds encounter God." It is designed to intentionally develop the spiritual life of our community through meaningful worship, Biblical and Spirit-

breathed messages, and opportunities to learn from one another. A chapel program is a central part of our life together as a Christian institution of higher education.

The goals of the chapel program are to assist students in their ability:

1. To gain Biblical literacy.
2. To be exposed to the Gospel of Jesus Christ.
3. To form a personal response to cultural issues.
4. To learn how to engage, with sensitivity, persons who may be different from them culturally and spiritually.
5. To identify opportunities to serve the world.

Chapel convenes two times weekly (Wednesday and Friday from 10:20 a.m. to 11:20 a.m. in the James M. Grant Student Life Center).

During special weeks, such as the J.D. Williams Global Impact Week, additional chapel services might be scheduled during these weeks.

Because of the University value and commitment to faith integration, chapel is a required part of the student's educational experience. Full-time students (12+ semester hours) are required to attend chapel 66 percent of the time during each semester.

To receive credit for chapel attendance a student must be present for the entire chapel service, give full attention to the chapel program, and scan out at the conclusion of chapel. Attitudes and behaviors (such as talking, texting, arriving late to scan, inappropriate physical contact, doing homework, etc.) that distract and/or disrupt the student or others around them from fully participating in the chapel program are unacceptable and may result in forfeiting chapel attendance credit for that chapel. Those who observe such behaviors are responsible to encourage the people involved to redirect their attention to the chapel program.

Other Opportunities to Receive Chapel Attendance Credit

We understand that students grow spiritually in a variety of ways, not simply through a large gathering. There are many opportunities to receive chapel attendance credit outside of the traditional Wednesday and Friday chapels. Here are a few examples of pre-approved chapel alternatives that happen at Simpson University:

1. Faculty/Staff Led Bible Study – Often faculty desire to make a bigger spiritual impact on students and offer to lead a Bible study for a set number of weeks in a semester.
2. Special Weeks – During special weeks, such as the Global Impact Week, there are often special events that offer chapel credit.
3. Spiritual Formation Events – Campus Ministry Leaders host a variety of events throughout the year. These events have quickly become tradition and a unique way to grow closer to the Lord and in community.
4. Approved Events – Other events, that contribute to chapel goals, but are not offered by Spiritual Formation, are given permission to offer chapel credit. Contact Spiritual Formation for more information.

To monitor personal attendance records, students can visit the Simpson Canvas website.

Students whose chapel attendance falls below the 66 percent requirement in any one semester will receive the following:

Chapel Warning

The first time a student fails to meet the chapel attendance requirement (66 percent) he/she will receive a Chapel Warning. Students who are placed on Chapel Warning status will have the warning recorded on their student records; the appropriate Student Development staff will be notified; and should they be employed at Simpson, their Simpson supervisor will be notified.

Chapel Probation

The second time a student fails to meet the chapel attendance requirement while a student at Simpson University; they will be placed on Chapel Probation status with Simpson University.

Students who are placed on Chapel Probation status will have the probation recorded on their student records; the appropriate Student Development staff will be notified; and should they be employed at Simpson, their Simpson supervisor will be notified.

Chapel Probation status lasts for one semester and includes the following consequences: The student may not hold a leadership position, represent the University in any way, participate in intercollegiate athletics or join traveling music teams (unless the student is a music major or minor).

After attending the appropriate number of chapels in the subsequent semester, a student will be cleared completely.

Chapel Suspension

Since attendance at chapel is required, failure to meet the chapel attendance minimum (66 percent per semester) for the third time while a student at Simpson University will result in suspension from the University for one semester.

Chapel Attendance Alternative

If, due to unavoidable circumstances, a student cannot fulfill the chapel attendance requirement (66 percent per semester) in any given semester, application can be made for a chapel attendance alternative for the semester in question. Attendance alternatives are rare due to our commitment to chapel as a central component to the traditional undergraduate educational experience.

While a chapel attendance alternative may release a student from attending chapel, it does not release a student from the learning outcomes for which chapel is designed. Students who receive a chapel attendance alternative will be given alternative chapel assignments, which must be completed in order to fulfill their chapel attendance requirement. Failure to complete the chapel attendance alternative will result in the application of the regular consequences for failing to meet the chapel attendance requirements listed above.

Appeals

Students who receive a Chapel Warning or Chapel Probation notice may appeal their status to the Office of Spiritual Formation. Responses to students who appeal their Chapel Warning or Chapel Probation status may include denial of the appeal, opportunities to make-up missed chapels, revision of the status or consequences directed at strengthening the student's experience of building faith in community.

BUSINESS SERVICES EXPECTATIONS

Damage to University Property

Students will be required to compensate the University for the cost of damage to any of the University's property due to their actions. Acts that lead to damage of, or defacing of university property, at the discretion of the administration, will result in a charge in addition to the cost of cleanup, repair and/or replacement of the property.

Dining Center

Because the services in the Dining Center are contracted out to a private vendor, some of the guidelines in this section are linked to the cost of doing business. When these guidelines are followed, the Dining Center has more resources to give to quality service. When these guidelines are not followed, more time, energy and money go to compensating for the losses incurred from the effects of the violations.

The following policies are in effect for the use of the Dining Center and the administration of the meal plans:

- All students must show the cashier their ID card. If a card is lost, the student may obtain a duplicate from IT. A \$15 fee will be charged for student key access ID card replacements.
- ID cards are not to be used by anyone other than the owner. No sharing of unused meals from any student's card is allowed.
- No plates, cups or utensils of any kind may be removed from the Dining Center.
- No food may be removed from the Dining Center, except under these specified conditions:
 - Food to be eaten on the Dining Center patio.
 - Food in the process of being eaten (E.G. Fruit and cookies).
 - When previous arrangements have been made with the Food Service Manager
 - Food obtained through the To-Go Box Program
- Students must swipe their card at every meal.
- Entrance to the Dining Center shall be through the main entrance only.

Violations of these policies are considered stealing. Failure to abide by these policies may result in disciplinary action, including but not limited to, educational sanctions, community service, and/or financial restitution of up to \$50.

Enforcement Procedure

- The enforcement process begins when written notification is issued to the student.
- The student can either appeal or complete the sanction/pay the charge. All appeals must be made within 7 days of notification.

Appeal Process

- Written appeal must be submitted to the Director of Campus Operations.
- If a violation goes uncontested for 7 days the charge, if applicable, will be billed to the violator's student account.
- Repeated violations will be handled through the Student Development disciplinary process.

Vehicle Maintenance

No work is to be performed on any student vehicle in the parking lots or any other area on campus, except for minor repairs that do not require compromise of any of the vehicle's fluid systems (E.G. Oil, cooling, brake).

Disregard of this requirement may result in the loss of parking privileges.

INFORMATION TECHNOLOGY EXPECTATIONS

Simpson University provides students with access to network and computing resources as an integral part of the educational environment. By using University- provided computers or networks, you agree to abide by the following acceptable use policy.

Policy Applicability

Applicability: This policy applies to all Simpson University students when using University-provided technology resources, regardless of whether used for administration, education, and other purposes of the University or personal use. For example, wireless or wired network service, network devices, computers, computer software, projectors, whiteboards, document cameras, telephones, mobile phones, and other wireless devices and computer peripherals are technology resources that may be provided by Simpson University.

Legal and University Process: Simpson University is subject to various legal jurisdictions and authorities and their laws. The University may be required by law to provide information related to information, information resources and the use of such to authorities requesting such information as part of an investigation. The University reserves the right to review records of information and information use, at its own discretion, for its own purposes (E.G. For normal University operations or internal investigations or enforcement of its policies).

Information Technology Policies

Copyrights and Licenses: Users of University-provided technology resources must abide by copyrights and licenses that apply to the same.

Copying: No material protected by copyright may be copied, unless specifically permitted by the copyright owner or as permitted by copyright law. Protected material may not be copied into, from or using any University-provided technology resources. This includes illegal use of the campus network to download copyrighted material or redistribute such material.

Copyrights: All copyrighted information, including words, icons, software, images, video, audio, etc., transferred, stored or accessed with university provided technology resources, must be used in conformance with applicable copyright law.

Plagiarism: Plagiarism of digital information is subject to the same sanctions that apply to plagiarism of any other media.

Integrity of Technology Resources

Students must respect the integrity of university-provided technology resources.

Modification or Removal of Equipment

Students must not attempt to modify or remove technology resources, including computers, network equipment, software and any other technology resource, without explicit authorization from the Information Technology department.

Restricting Others' Use

Students must not restrict the use of technology resources by other students, University faculty and administrative staff. This includes, but is not limited to, attempting to access or modify personal, individual or any other University information for which the user is not authorized; attempting to access or modify information systems or other information resources for which the individual is not authorized; sending chain-letters, unsolicited bulk electronic mail either locally or off-campus; printing excess copies of documents, files, data, or programs; running grossly inefficient programs when efficient alternatives are known by the user to be available; unauthorized modification of system facilities, operating systems, or disk partitions; attempting to crash or tie up a University computer, network or other information resource; or otherwise damaging or vandalizing University computing facilities, equipment, software, computer files or other information resources.

Unauthorized Programs

Computer users must not intentionally develop or use programs which disrupt other computer or network users, or which access private or restricted information and/or damage software or hardware components of a system. Computer users must ensure that they do not use programs or utilities which interfere with other computer users, or which modify normally protected or restricted portions of the system or user accounts.

Computer users must not use network services for any unauthorized or illegal use. The use of any unauthorized or destructive program may result in legal civil action for damages or other punitive action by any injured party, including the University, as well as criminal action.

- **Unauthorized Access:** Students must refrain from attempting to gain or use unauthorized access to university technology resources.
- **Abuse of Network Privileges:** Users of university information resources must not access computers, computer software, computer data or information, or networks without proper authorization, or intentionally enable others to do so, regardless of whether the computer, software, data, information, or network in question is owned by the university.
- **Reporting Problems:** Any defects discovered involving university technology resources must be reported to the IT staff so that steps can be taken to investigate and resolve the problem.
- **Password Protection:** A computer user who has been authorized to use a password, or otherwise protected, account may be subject to both civil and criminal liability if the user discloses the password or otherwise makes the account available to others.

Usage

Computer users must respect the rights of other computer users. Most university systems provide mechanisms for the protection of private information from examination by others. Attempts to circumvent these mechanisms in order to gain unauthorized access to the system or to another person's information are a violation of university policy and may violate applicable law. Authorized system administrators may access computer users' files at any time for maintenance purposes. System administrators will report suspected unlawful or improper activities to the proper authorities.

- **Prohibited Use:** Use of the university's computers, network or electronic communication facilities (such as electronic mail, instant messaging, or peer-to-peer networks) to send, view or download fraudulent, harassing, obscene (E.G. Pornographic), threatening, or other messages or material that are a violation of applicable law or university policy, or that may contribute to the creation of a hostile academic or work environment, is prohibited.
- **Mailing Lists:** Users must respect the purpose and charters of computer mailing lists (including local or network news groups and bulletin boards). The user of an electronic mailing list is responsible for determining the purpose of the list before sending messages to or receiving messages from the list. Subscribers to an electronic mailing list will be viewed as having solicited any material delivered by the list as long as that material is consistent with the list's purpose. Persons sending to a mailing list any materials that are not consistent with the list's purpose will be viewed as having sent unsolicited material.
- **Advertisements:** In general, the university's electronic communication facilities should not be used to transmit commercial or personal advertisements, solicitations or promotions (see Commercial Use, next page). Some technology resources may be designated for selling items by members of the Simpson community, and may be used appropriately, according to the stated purpose of said resources.
- **Information Belonging to Others:** Users must not intentionally seek or provide information on, obtain copies of, or modify data files, programs, passwords or other digital materials belonging to other users, without the specific permission of those other users.
- **Privacy:** The Health Insurance Portability and Accountability Act of 1996 (HIPAA) contains standards and rules which govern the treatment of individually identifiable health information. Contact the Human Resources Department for more information.

Political, Personal and Commercial Use

The University is a non-profit, tax-exempt organization and, as such, is subject to specific federal, state and local laws regarding sources of income, political activities, use of property and similar matters.

- *Political Use:* University information resources must not be used for partisan political activities where prohibited by federal, state or other applicable laws, and may be used for other political activities only when in compliance with federal, state and other laws and in compliance with applicable University policies.
- *Personal Use:* University information resources should not be used for personal activities not related to appropriate University functions, except in a purely incidental manner.
- *Commercial Use:* University information resources should not be used for commercial purposes, except in a purely incidental manner or except as permitted under other written policies of the University or with the written approval of a University officer having the authority to give such approval. Any such commercial use should be properly related to University activities, take into account proper cost allocations for government and other overhead determinations, and provide for appropriate reimbursement to the University for taxes and other costs the University may incur by reason of the commercial use. Users also are reminded that the "EDU" domain on the Internet has rules restricting or prohibiting commercial use, and thus activities not appropriately within the EDU domain and which otherwise are permissible within the University computing resources should use one or more other domains, as appropriate. Contact Information Technology for more information.

Acceptable Use

Each student is responsible for the use of his/her network account. It is a violation of this acceptable use policy to share your account or password with others. All students must take reasonable precautions to safeguard their password(s).

Acceptable use of computers in a residence hall is the responsibility of all the occupants of the room. The residence hall room occupant(s) will be held responsible for all inappropriate messages traced to that room.

Messages may not be sent out under another person's name.

Proper "Netiquette" should be adhered to at all times. For instance, name calling, cyber-bullying, insults, etc., have no place on the network.

Transferring copyrighted materials to, from any system, or via the University network without express consent of the owner is strictly forbidden and is a violation of federal and state laws. Examples of illegal copying include:

- Downloading, copying or distributing copyrighted works such as, but not limited to, music, videos, and movies.
- Making a personal copy of software licensed to the University.
- Copying files created by another person without obtaining that person's permission.
- Installing software on a computer without first obtaining a license for that software.
- Browsing, exploring, or making other unauthorized attempts to view data, files, or directories belonging to the University or to other users are forbidden.
- Possession of a program designed to gain unauthorized access will be deemed to constitute an attempt at breaking computer security.

Accessing, viewing, displaying, printing, or distributing pornographic or obscene material is prohibited. Establishing web pages with links to such material is also prohibited. Simpson University maintains the right to utilize software that makes it possible to identify and block access to Internet sites containing sexually explicit or other material deemed inappropriate in the Simpson community.

Use of electronic mail and other network communications facilities to harass, offend, or annoy other users of the network is forbidden. "Chain letters" and "spam" are violations of this policy.

Students are expected to treat Simpson University computer equipment with appropriate care. Information Technology staff members must do computer repairs, re-cabling, etc., of Simpson University computer equipment. Tampering with or otherwise modifying classroom computers, audio, video and related cabling and accessories is specifically prohibited.

Students are not to send out unsolicited electronic mail messages to a large number of recipients (over 25 recipients) except for official University business on behalf of student organizations and only with the written permission of the appropriate faculty or staff advisor.

Simpson University network, server and storage capacities are limited, and all users are expected to be responsible in their use of these limited resources. As a result, users must not unfairly monopolize these resources to the exclusion of others. Applications that create excessive loads on servers or excessive network traffic are prohibited. In addition, the University has the right to monitor and log all usage of its network and computer systems including, but not limited to, Internet sites visited by users, email, instant messaging, newsgroup activity, file transfers and application usage.

Students are not to set up any network devices or servers that provide network services without explicit authorization from Information Technology. Prohibited devices that can cause problems with access for other students include, but are not limited to:

- Routers
- Switches
- Hubs
- Wireless Access Points
- Computers or other devices running network services such as, but not limited to, DHCP, DNS, SMTP, POP3, and SNMP.

Before connecting a computer, smartphone, game system or other network device to the campus network, whether wired or wireless, students are required to install and activate a valid anti-virus and anti-spyware program and to maintain anti-virus, anti-spyware and operating system with current updates (within 30 days) at all times.

Enforcement of Policy

The University reserves the right to enforce the forementioned policies. Enforcement of these policies may involve (at the University's discretion) monitoring of stored data and network transmissions (email, web-site accesses, etc.). Use of the network and computing facilities implies consent to these regulations and monitoring activities. Information Technology staff will review alleged violations of this Usage Policy on a case-by-case basis. Information Technology staff retain the right to examine electronic information as needed to investigate violations of these policies, as well as to monitor and control system usage and to perform necessary maintenance procedures. Violation of any policy may result in disciplinary action and/ or restriction of access to university-provided technology resources. The University network is the property of the University, and the University reserves the right to remove or restrict access as disciplinary action and to take legal action as appropriate. Simpson University reserves the right to modify this policy at any time. Students will be held financially responsible for damage they cause to university-owned equipment, whether accidental or intentional.

RESIDENCE LIFE EXPECTATIONS

Simpson is committed to the idea that living and learning (social and intellectual life) should not be separated. It is here, within the residence halls, that the core values of Simpson and The Simpson Way have an opportunity to be exhibited. All residents are encouraged to work toward a self-governing conduct system, holding one another accountable and confronting each other when codes are violated. While some of the codes are related to safety concerns, others have to do with issues of courtesy or testimony. It is important to note that all Residence Life codes and guidelines apply to all types of university housing.

Abandoned Possessions

If an item is left within the residence hall beyond official checkout or withdrawal, Residence Life staff will consider those items abandoned, and the responsible residents may be charged for the cost of removal.

Age Limit

Traditional undergraduate students, up through the age of 30, may live in the traditional residence halls. The Dean of Students may consider exceptions.

Air Conditioners/Heaters/Windows

Air conditioners and heaters should be used conservatively, and windows should be closed (as well as the doors in Measell-Taylor) when rooms are not occupied. Units should be turned off when the residents are gone for weekends or breaks. The use of portable heaters and additional portable air conditioners is prohibited in all residences.

Babysitting

Out of the best interest of children and residents, babysitting is not allowed in the residence halls. Professional live-in staff and their apartments are exempt.

Bicycles

Bicycle racks are available in select residence halls and on campus. Within the residence, bicycles are to be stored on these racks only, or on the available racks outdoors. Bicycles are not permitted in individual residential rooms, halls or lobbies.

Break Housing (unauthorized theft of service)

Students who are not approved to stay on campus or over Christmas, Spring or Summer break, will be charged \$50 per night for each unauthorized day on campus. Residents who require housing during university breaks must follow the break appeal process (see previous Break Housing section for more information).

Cooking

Cooking of food may only be done in the main kitchen area of the residence. Hot plates, crockpots, rice cookers, toaster ovens, or other cooking appliances are not allowed in the student rooms. Microwaves are allowed but need to be limited to one microwave per room/suite.

Curling Irons

Curling irons and other such items should always be used with caution. If contact is made with the counter or sink material, they may melt. Do not iron on the floor due to the possibility of carpet burns. Portable electric heaters are never to be used in the rooms. Residents are responsible for the cost of repair due to damage.

Check in Procedures

All residents are required to check in with the Resident Assistant or Assistant Dean upon arrival to campus. Residents are required to check out a key and to fill out a damage report form within 72 hours of arrival on campus. Failure to do so may result in a \$50 charge. Room keys are the property of the University and as such may not be copied by the student for any reason.

The returning procedures must be followed when a student returns to campus at the start of a semester. Students who fail to abide by the date and times set for moving into their room will receive a charge of \$50 per day, as well as a \$50 charge for each day thereafter.

Students should carefully and accurately complete the room condition form. This is the document used after the student leaves to determine charges for damages and cleaning. Any items that need repair and/or cleaning at the time of checkout that were not noted on the room condition form becomes the responsibility of the residents of that room.

Checkout Procedures

1. For checkout each year (at the end of spring semester or within 24 hours of an official withdrawal), each resident's room must be inspected by a Resident Assistant or Assistant Dean before a resident is officially considered checked-out of the residence. Residents are responsible to make a checkout appointment with their RA or AD. At that time, the staff member will complete the room condition form, and the room key should be returned. The charge for a lost room key is \$25. (RA's will be charged \$300 for a lost Master Key).
2. The checkout procedure must be followed whenever a resident leaves the residence. If a resident fails to officially checkout with a Residence Life staff member, a charge up to \$250 may be assigned. If this charge is not paid, Residence Life will hand the matter over to Student Development and a hold will be placed on the student's transcript and/or diploma. If a student stays beyond the checkout deadline without permission, an immediate charge of \$50 will be applied, as well as a \$50 charge for each day thereafter.
3. A final inspection or checkout, separate from Residence Life staff, will be conducted by Facilities. Your account may be charged by May 31 for damages or cleaning expenses not noted by the RA on the resident's room condition form. If a particular student cannot be identified as the originator of the damages, the charges may be distributed among all students living in the suite. These charges are determined by comparing the room condition form with the current condition of the room. Any unpaid charges may result in a hold being placed on the student's transcript and/or diploma.
4. Courtesy storage space is limited on campus, and residents should obtain a storage form from the Student Development Office. Anything left behind that has not been stored in accordance with these guidelines will be considered abandoned and becomes the property of the University. There is a small fee for Summer Storage.
5. For students who are not planning to return to the University, a separate withdrawal form, available from the Office of the Registrar, must also be completed and turned in to complete their checkout.
6. Upon official withdrawal by the Office of the Registrar, residents are given 24 hours to officially check out of their assigned room.

Room Damage Charges

The following charges may be assessed, depending on the damaged item, and added to the student's finance account:

Failure to check out properly.....	\$250
Lost key.....	\$25
Cleaning fee (per student).....	\$100
Door damage.....	\$150
Carpet stain.....	\$50 - 250
Wall or ceiling damage.....	\$50
Window blind replacement.....	\$50
Window screen replacement.....	\$50
Window replacement.....	\$250
Mattress replacement.....	\$200
Bed replacement.....	\$200

Desk/hutch replacement.....	\$200
Dresser replacement.....	\$250
Chair replacement.....	\$100
Disabled smoke detector.....	\$50
Bathroom fixture damage.....	\$50
Toilet.....	\$100
Sink.....	\$50
Countertop.....	\$100
Shower/tub.....	\$100
Mirror.....	\$100

Smoke Detectors

Fire extinguishers, smoke detectors and fire alarms have been installed to protect life and property. Unauthorized use of or tampering with any of these is not only against the law but is also a significant safety concern for Simpson University and is subject to discipline and a charge of \$50.

Christmas Trees

In general, live Christmas trees are not allowed in residence halls or rooms. However, they are permitted if trees are treated with an approved flame retardant, in accordance with state of California fire regulations. Campus Safety must supervise the application of the approved flame retardant, as these trees must be treated in accordance with directives found in the California Fire Code.

Closed Residence Halls

Residents should be aware that they must vacate the residence halls during winter break, spring break and summer vacation. Residence buildings are to be vacated by 5 p.m. on the Friday after finals and the first non-class day of spring break, and by 5 p.m. on the Friday after spring finals. It is the responsibility of the resident to arrange alternative housing when the residence halls are closed.

Damages to Premises (and personal property)

You agree to pay for repair of the premises when caused by your misuse or that of your family or visitors. We shall not be responsible for damage or loss of your personal property stored in or about the premises. For this reason, we encourage you to protect your personal property with your own renter's insurance.

Fire Equipment/Fire Drills

Fire extinguishers, smoke detectors and fire alarms have been installed to protect life and property. Unauthorized use of or tampering with any of these is against the law and may lead to damage charges and a disciplinary response. Students should not hang items, including clothing, from the sprinkler heads mounted in the ceiling, since they are easily broken and/or caused to discharge the system, causing significant property damage. Periodic fire drills are held in the residences to check equipment and test student and staff response. See Student Code.

Guests

A guest of Simpson University is defined as any non-Simpson University student visitor. Simpson University residents who sponsor a guest must accept full responsibility for the guest's behavior. If the guest violates the Residence Life or Student Code or other college policies, the student host will be held responsible.

The right of a resident to live in reasonable privacy takes precedence over the right of his/her roommate to entertain guests. Roommates have a right to refuse their roommate's guest(s) or to ask the guest(s) to leave for reasonable cause.

A student guest is defined as any Simpson University student (commuter or resident, full or part time) who visits or stays overnight in a residence hall to which he/she has not been assigned. Student guests are subject to all Residence Life codes, including all disciplinary procedures. Multiple violations may result in suspension from the residence halls or University.

Guest (student or non-student) may not stay on campus for more than three nights consecutively regardless of whom they are staying with. The maximum number of nights that a guest can stay on campus is six nights per semester total, except for hosting prospective students at the request of the Admissions Department.

Residents who wish to have overnight visitors in their rooms must obtain permission from their Resident Assistant or Assistant Dean prior to hosting. Hosts are responsible for signing-in their guests on the guest sign-in clipboard located in the main lobby. Residents may only host same-sex individuals as overnight guests.

Resident hosts are responsible for informing guests of all Residence Life Code policies and safety procedures.

Friends or relatives of students who wish to visit may also be accommodated at the University in designated guest rooms when these rooms are available. These guest arrangements can be made through the Auxiliary Services Office, OC 305, (530) 226- 4971. There is a nominal fee for housing, and meals may be purchased at the Dining Center.

Hair Dye

The use of hair dye is not permitted in any area within the residence halls. Students will be required to compensate the University for the cost of cleanup, repair and/or replacement of any damaged/stained property.

Housing Assignments

Every effort is made to accommodate the preferences of each individual student; however, we cannot guarantee that your preference will be accommodated. Therefore, living successfully with roommates requires flexibility and the willingness to communicate in an honest yet constructive manner. As individuals sharing a space can have differences in schedules, personalities, habits, stresses, and lifestyles, it is important that you approach every roommate situation with an open mind and willingness to collaborate to make the relationship positive and meaningful. Residence Life reserves the right to make or change room/roommate assignments based upon the needs of the University. Room assignments/roommate changes will only be considered after the first six weeks of the semester, after going through the room change process (including but not limited to: talking with roommate, completing a Roommate Success Plan, and completing the Room Change Request Form).

Kitchen Usage

The kitchen areas in the residences are provided for student use, and residents who use the kitchen are responsible for maintaining the appearance and cleanliness of the area. Whatever is used should be cleaned PROMPTLY after use. All food items stored in the refrigerator or cabinets are personal property and should be respected as such. Name and date should be on all food stored in the general area. Unlabeled food will be discarded. The Residence Life staff reserves the right to close the kitchen if these guidelines are in violation. Kitchen policies are displayed in each kitchen.

Laundry

Laundry facilities are provided in each residence. Clothes should be removed from machines immediately after use so that other students may use them. Laundry facilities are not permitted to be utilized during quiet hours. Laundry service is available for Simpson residents only. The conduct process will address any unauthorized use of laundry service.

Lighting

The University will replace light bulbs in university-owned fixtures at no cost to students. Bulbs over 60 watts should not be used. For safety, halogen lamps are not permitted.

Lockout Procedures

It is the resident's responsibility to maintain control of their assigned keys. If a resident is locked out of their assigned room, they should follow the lockout procedures. First, the resident should attempt to contact their roommates. If roommates are not available, then they should attempt to contact their RA. If their RA is not available, then they should attempt to contact another RA in their assigned building. If roommates and RA staff are not available, then the resident should contact Campus Safety. Campus Safety will assist assigned residents after verifying the resident's identification and active room assignment. There may be a delay due to the required verification by Campus Safety. Residence Life and Campus Safety will monitor lockouts. The first two lockouts will be completed, each with a reminder that a third lockout may result in conduct.

Visitation Hours

Visitation refers to the times in which members of the opposite sex are allowed to be in each other's rooms. During these times doors must remain completely open and lights turned on, all parties must be visible with no barriers, and all inappropriate PDA is prohibited (please see section on physical affection in the Student Code). Visitation ends each night when quiet hours begin. There are no visitation hours over Christmas Break or Spring Break. Residence Life staff members at any point can adjust visitation dates/hours/discipline in the semester. Residence Life staff reserve the right to change or suspend visitation privileges for the good of the community or if violations are made. Below are visitation hours for the Thompson- Mangham, Irwin- Shellrude, Morgan-Sharpe, Currie-Ediger, Measell-Taylor, and Cooper- Heath Residence Halls.

Sunday: 12:00pm - 10pm
Monday: 10am - 10pm
Tuesday: 10am - 10pm
Wednesday: 12:00pm - 10pm
Thursday: 10am - 10pm
Friday: 12:00pm - 12am
Saturday: 10am - 12am

The below information applies to the specific Visitation policy for Measell-Taylor: Doors may remain closed, but blinds must be pulled open, and lights must be turned on while the opposite sex is in the room, all parties must be visible with no barriers, and all inappropriate PDA is prohibited (please see section on physical affection in the Student Code). After Visitation has ended, all parties (male and female) must be outside the apartment with both apartment doors closed if they would like to socialize.

Open Lobbies

Open Lobbies refer to the times in which members of the opposite sex are allowed to be in the Residence Hall lobbies. Below are Open Lobby hours for the Thompson-Mangham, Irwin-Shellrude, Morgan-Sharpe, Currie-Ediger, Measell-Taylor, and Cooper- Heath Residence Halls.

Sunday: 12pm - 12am
Monday: 10am - 12am
Tuesday: 10am - 12am
Wednesday: 12:00pm – 12am
Thursday: 10am - 12am
Friday: 12pm - 12am
Saturday: 10am - 12am

Pets

Fish are the only pets allowed in University housing. Fish must be contained in no more than a 5-gallon sized tank.

Power Strip Usage

Power strips must be UL-listed with an interior circuit breaker. These power strips may not be used to power other power strips and must comply with city of Redding guidelines issued at the beginning of the academic year.

Quiet Hours

At all times, music and instruments should be played quietly so that others in the residence will not be disturbed. During quiet hours, noise levels are strictly enforced in residence hall rooms, lobbies and areas surrounding the residence halls as to respect those studying or sleeping. These hours fall between:

Sunday-Thursday or class nights..... 10pm–10am
Friday and Saturday or non-class nights..... 12–10am

QUIET HOURS ARE ENFORCED 24 HOURS PER DAY DURING FINALS WEEK

Refrigerators/Freezers/ Other Appliances

All refrigerators and freezers must be 4.4 cubic feet or less and no student is allowed to have more than one. Any other large appliances are prohibited. Exceptions may be granted by the Associate Dean of Student Services on a case-by-case basis for medical accommodation.

Residence Meetings

Periodic all-residence meetings are held to communicate important information. These all-residence meetings are mandatory. Residents who have not received permission to be absent from their Assistant Dean may be charged up to \$25.

Restricted Areas and Lobbies

Residence lobbies and common areas (including hallways to rooms) are accessible to the opposite sex only during open Visitation hours. Conversations should be moved to the parking lot or to other locations on campus.

If it is not open Visitation, persons of the opposite sex may enter the hallway leading to residence rooms only with the permission of a Residence Life staff member. Landscaped areas around residences should be respected at all times and socializing at first-floor windows is not allowed out of respect for other residents.

Room Care

Every resident is responsible for the appearance, cleanliness, and health conditions of his or her own room according to the following guidelines:

Room Checks: Room checks occur before the end of each term, before housing breaks such as Spring Break and on an additional basis at the discretion of the Associate Dean of Campus Life to assure cleanliness, livability and ensure proper care of University property. Students are expected to vacuum the carpet rug, empty trash, remove rotting foods and odor-causing laundry, clean the sink, counter, shower and toilet prior to each room check. Failed room checks may result in a charge of \$20 per person if rooms do not meet these standards. The Residence Life staff reserves the right to implement alternate charges at their discretion. Vacuum cleaners are provided on each floor of each residence. Students must supply all other cleaning supplies necessary for the maintenance of their room. Students must supply all other cleaning supplies necessary for the maintenance of their room.

Feminine Products: No feminine products should be flushed down the toilet. They will cause septic- system clogging, back-ups and damage to pumps.

Furniture: Removal and alteration of school furniture or bed parts from the room is NOT permitted. Personal furniture belonging to residents and brought into assigned rooms is expected to be neat, clean, and free from all smells or pests. (Thrift Store or garage sale furniture is not allowed in the Residence Halls.) Residence Life can reject furniture that does not meet these standards at any time.

Room Decorations: Appropriate room decorations (posters, pictures, etc.) are allowed on the walls only if properly secured with small nails, pins, or tacks. Failure to comply will result in room damage charges.

Cleaning Supplies: Cleansers that are non-abrasive will work if showers and toilets are cleaned on a regular basis. Cleansers like Ajax and Comet scouring powders should never be used. In addition, no wire pads or harsh sponges should be used. Further, toilet bowl deodorizers and cleansers like “Tidy Bowl” should be avoided since they will stain the flooring during clean up or repairs.

Room Damages & Maintenance: See “Work Order” section under Residence Life information section.

Room Changes

Room changes are handled by the Assistant Deans. Room assignments are made for the entire academic year with minimal changes at semester break to prepare for new students and to manage the departure of other students. Any other room changes must be pre-approved by the Residence Life staff. Room changes will not be approved in the case of un-addressed roommate conflicts. Students who have difficulty resolving issues with one or more roommates should contact their Resident Assistant, who will assist in conflict resolution. He/she will involve the Assistant Dean if necessary. Unauthorized room changes, without the permission of the Assistant Dean, can result in a charge of up to \$50, and the resident may be asked to return to their original assigned room. Room assignments/roommate changes will only be considered after the first six weeks of the semester, after going through the room change process (including but not limited to: talking with roommate, completing a Roommate Success Plan, and completing the Room Change Request Form).

Room Entry

All residential units are owned or leased by Simpson University. It is the policy of the University to ensure students such privacy in their rooms as may be consistent with the basic responsibilities of the school to provide a secure and safe environment.

In accordance with these guidelines, a residential student's living space within University-controlled housing may be entered at any time for any of the following reasons without notice:

Room Checks

To investigate or conduct a room search, where there is reason to believe a resident, guest, student guest or any room(s) have violated Resident Life or Student Code guidelines. Room Searches may be authorized by the Assistant Dean or Associate Dean of Campus Life.

- When a student is locked out of her/his own room and present to be let in.
- To address a perceived Emergency and or health risk where the health and welfare of a student is threatened (harm to self/others).
- To ensure the room is empty during fire drills, as well as winter/spring breaks.
- To conduct other business of the University related to the residence (I.E. Issuing keys or performing check in/checkout procedures).
- All other exceptions are granted on a case-by-case basis by Associate Dean of Campus Life.

Should a staff member enter a room and view in plain sight evidence of a violation of a conduct guideline, the staff member may take the evidence and inform the appropriate University or government authority. Rooms may be searched upon reasonable suspicion of a code violation or for concern for the health and welfare of a student. All room searches by Residence Life or other University staff should be pre-approved by the Assistant Dean except in the case of a perceived emergency where the health and welfare of a student is threatened. When possible, two staff members should be present during a room search.

Security

The front doors of all residences are locked at all times except during the weekends of Orientation and other enrollment events. The end doors on all three floors of Cooper- Heath, Currie-Ediger, and Morgan-Sharpe residences are to be used as emergency exits only. At all times hallways must be clear of any obstruction that would hinder the flow of traffic in an emergency.

The emergency exits may not be propped open at any time. First-floor windows should be shut and locked when a room is unoccupied. Propping a door open or leaving a first-floor window open in an unoccupied room after dark is considered a serious violation since they significantly jeopardize the safety of residents.

Signing Out

Residents are encouraged to communicate with a roommate or RA when they are planning to not be in their residence overnight. We want to not be concerned about missing persons, so communication is important.

Trash/Cement Blocks

Trash, cement blocks, or other items left in or outside residential rooms or in other common areas may result in a \$20 charge. The charge will be issued to the resident held responsible.

Additionally, each resident has the responsibility to collect and deposit their own personal trash into the large campus dumpsters located in the parking lot by Irwin-Shellrude and by Measell-Taylor. Personal trash dumped into the hall lobby, hall kitchen or other campus trash bins is subject to a \$20 fine.

TV Policy

Flat-screen TVs are located in the main lobby of each resident hall. TV volume should be kept at a level as not to inconvenience others, and TV use is granted on a first-come basis. All program viewing should be respectful and not offensive. Additional TV policies may be determined by Residence Life staff and posted in the main lobby.

Window Policy

In light of campus safety, respect of the community and aesthetics, nothing is permitted to be taped, displayed or hung on windows. Additionally, windows may not be sat in or used for entry or exit. Removal of any Residence Hall screen window will result in a violation (written warning) and a possible charge for any damage accrued.

Under no circumstances should items be thrown out of windows. This is a violation of the Residence Life Code and will result in a written warning and will be referred to student conduct.

Work Orders

Students are expected to help maintain their rooms in good order during the school year by submitting online work requests when any repair is needed (there is no charge for repairs resulting from normal usage). Occasionally, there may be the need for Facilities personnel to be contacted over the weekend. Please speak to the Assistant Dean responsible for your residence. The Assistant Dean will then determine if the damage/repair is an emergency and if Facilities personnel needs to be called.

Residence Life Disciplinary Procedures

Upon a violation of any Residence Life Code, a verbal or written warning may be issued. Repeat violations of the code will be reported to the University Conduct process. Sanctions may include but are not limited to community service, loss of privilege or fines.

Verbal and Written Warnings

These warnings are issued due to behaviors lacking courtesy, pose safety hazards, or constitute a disregard for Residence Life Codes. Residence Life staff may issue an official warning. Examples would include quiet hour violations, visitation violations, etc. Repeat violations will then be subject to discipline from the Student Code. When residents wish to appeal a warning, they may do so in writing to the Assistant Dean.

STUDENT LEADER AND REPRESENTATIVE EXPECTATIONS

When students at Simpson University serve in positions, where they function directly or indirectly as representatives of the University, (I.E. Student leadership, athletic team member, mission team member) they must realize the responsibility that comes with their position as representatives of the University. They are expected to support and promote the guidelines and policies of Simpson University and the standards of the Student Code.

Therefore, when such a student, in the opinion of their Simpson supervisor, appears to have violated Simpson University policies or the Student Code and/or has engaged in behavior unbecoming a student leader, there may be consequences imposed by their Simpson supervisor that may include, but not be limited to, temporary or permanent suspension from participation in their position. These consequences may be applied prior to, following and/or independent of any consequences that may be administered by the Student Conduct Administrator.

With greater responsibility comes greater accountability. In cases where a student in a higher-profile position has apparently violated Simpson University policies or the Student Code, there may be consequences to the behavior that reflect the greater accountability that accompanies their position.

Those consequences may include:

- Temporary suspension from participation in their position.
- Permanent dismissal from their position.
- Other restrictions or requirements assigned by their professional staff supervisor.